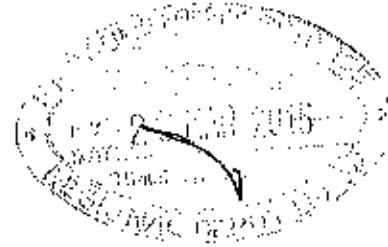




REPUBLIC OF THE PHILIPPINES
CAGAYAN DE ORO CITY WATER DISTRICT
Corrales Avenue, Cagayan de Oro City

March 20, 2014

DIRECTOR ANNABELLE M. ATILLO, CESO III
Regional Director
Department of Budget and Management
Regional Office X
Zone 1 National Highway, Bulua
Cagayan de Oro City



Dear **Director Atillo**:

In compliance to Administrative Order No. 17, we are respectfully submitting to you the herein copy of the Cagayan de Oro City Water District (COWD) Annual Procurement Plan (APP) for FY 2015.

This is for your ready reference. Thank you.

Very truly yours,

RACHEL M. BEJA
General Manager

"WATER IS LIFE... DON'T WASTE IT"
TEL. NOS. 72-62-48 • 72-83-59; 856-4509 • 856-4373; TEL./FAX 72-27-05



REPUBLIC OF THE PHILIPPINES
**CAGAYAN DE ORO CITY WATER
DISTRICT**

Corrales Avenue, Cagayan de Oro City

March 30, 2015

MS. VIRGINIA M. DEL ROSARIO
State Auditor IV
Audit Team Leader
Commission on Audit
Carmen, Cagayan de Oro City
Fax No. 858-2994

Dear Ms. Del Rosario :

We are respectfully submitting to you the herein copy of the Cagayan de Oro City Water District (COWD) Annual Procurement Plan (APP) for FY 2015.

This is for your ready reference. Thank you.

Very truly yours,

RACHEL M. BEJA
General Manager

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CAGAYAN DE ORO CITY WATER DISTRICT

2015

ANNUAL PROCUREMENT PLAN (APP)

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CAPEX and EXPENSE ACCOUNT

2015 ANNUAL PROCUREMENT PLAN

(APP)

CAPEX and EXPENSE ACCOUNT

ANNUAL PROCUREMENT PLAN FOR 2015

Department/Bureau/Office: CAGAYAN DE ORO CITY WATER DISTRICT
 Region: X

Address: Corrales Avenue, Cagayan de Oro City

Contact Person: Ulan A. Umbaran
 Position: Corporate Budget Officer-C
 E-mail: ulanumbaran@gmail.com

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total
COMMON ELECTRICAL SUPPLIES																				
2. BALLAST, 36 watts	piece	10	10	20	20				0								0	20	74.53	1,491.63
3. BATTERY, size AA, alkaline, 3 pcs./packet	packet	61	6	72	4	17	3	24	17	18	3	38	4	17	3	24	158	16.16	2,553.20	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	20	5	15	5	4		9	5	5		10	5	4		2	43	55.16	652.87	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	5	6	11		6		6	6	6		6		6		6	29	75.35	2,165.09	
9. FLUORESCENT LAMP, tubular, 56 watts	piece	27		20	20	20		20	20	20		20	20	20		20	80	38.23	3,057.60	
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	20		20	20	20		20	20	20		20	20	20		20	80	104.73	8,378.16	
11. FUSE, 30 amperes	piece	20		20	20	20		20	20	20		20	20	20		20	80	13.10	1,048.20	
12. FUSE, 60 amperes	piece	20		20	20	20		20	20	20		20	20	20		20	80	29.48	2,358.72	
13. STARTER, 4-40 watts	piece	20		20	20	20		20	20	20		20	20	20		20	80	5.46	436.80	
COMMON COMPUTER SUPPLIES/CONSUMABLES																				
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	7	2	3	7	2	2	11	7	2	2	2	4			2	36	583.65	22,178.61	
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 4-7/8", 2000 sheets/box	box	1						2	2								0	816.44	4,898.65	
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sheets/box	box	61	3	3	67	4	3	10	4	3	4	11	4	3	3	10	98	653.24	64,074.18	
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sheets/box	box	42	1	2	45	1	2	15	42	1	2	45	10	1	1	12	117	544.74	63,734.58	
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sheets/box	box	2			2	2		2	1			1	1			1	6	817.74	4,906.44	
7. COMPACT DISK RECORDABLE, min. of 700MB, 14- 52x minimum speed, 50 min recording time	piece	320			320			0				0				0	320	9.93	3,178.56	
8. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x-10x min speed	piece	57	2	2	61	12	8	22	12	2	2	16	2	2	2	6	105	18.29	1,920.56	
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	255			255			0				0				0	255	11.75	2,781.33	
17. DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	59			59			0				0				0	59	22.17	1,108.18	
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	2			2	1		1	1			1	1			1	5	410.66	2,053.28	
19. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	20	2	4	26	14		17	2		2	4				0	47	310.39	14,185.43	
225. TONER CARTRIDGE, HP Q2612A, black, for HP LaserJet 1010, 1012, 1015, 1018, 1033, 1033, 3015, 3030, 3050, 3052, 3055, M1005, M1010 MFP Printer	cart				0		1										0	1	3,142.02	3,142.02
399. RIBBON CARTRIDGE, Epson Part No. C-350-5639, black for printer LX30c	cart	25	25	25	75	25	25	25	25	25	25	25	25	25	25	25	25	250	79.72	19,929.00
403. RIBBON, Epson RN 50 15083/50 15086	cart	12	10	10	30	10	10	30	10	10	10	20				0	80	761.12	60,889.92	
404. RIBBON, Epson RN 50 15327	cart	4	4	4	12	4	4	4	4	4	4	8				0	32	351.52	11,249.97	
425. MOUSE, optical, USB connection type	piece	12		1	13	10	1	13	8	2	1	11	4	2		7	44	55.124	6,854.65	

Item & Specifications	Unit of Measure	Quantity Requirement												** P5 Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT				
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4
COMMON OFFICE SUPPLIES																			
1. ACETATE, gauge #3, 50m in length	roll	5		2	7													7	6,271.11
2. AIR FRESHENER, 280ml/can	can	70	1	7	78	11	1	3	15	11	1	9	21	11	1	3	15	129	10,257.70
3. ALCOHOL, 70%, ethyl	bottle	278	20	38	336	48	24	73	145	73	24	44	141	48	24	38	110	733	18,638.04
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	14	3	3	20	4	3	3	10	4	3	3	10	4	3	3	10	50	11,739.00
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box	20			20	1			1									21	5,598.91
10. CHALK, white, dustless, 100 P5S/box	box	7		1	8				0									8	217.22
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall sheet (min) of cover 553mm(L) x 242mm(W) and 0.48mm thickness, assorted colors (black, blue, red, yellow), 0.06mm (min) thickness of pocket, with twenty (20) clear transparent plastic pocket	piece		3		3		2		2								0	5	43.68
16. CLIP, backfold, 210mm, 25s/box	box	10			10	10												20	342.93
17. CLIP, backfold, 50mm, 25s/box	box				0				2			2						4	60.95
23. CORRECTION TAPE, disposable, usable length of 6 meters (min), 50mm width	pair	147	27	26	200	32	28	38	98	95	27	28	150	33	26	28	87	535	6,769.69
28. ENVELOPE, expanding, kraft, legal size, 100s/box	box	3			3				0	1								5	522.77
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box	2		1	3				0									4	630.92
30. ENVELOPE, mailing white, 50s/box	box	12			12				0	3								17	146.33
31. ENVELOPE, expanding, plastic, legal size	piece	5			5	5			3	3								20	30.58
34. ENVELOPE, documentary, A4, 50s/box	box	2			2				0									2	423.70
35. ERASER, felt, for blackboard/whiteboard	piece	2			2		1		1									4	10.35
36. ERASER, rubber	piece	34			34	3			3	8							3	48	108.60
40. FOLDER, pressboard, plain, legal, 100s/box	pack	11			11	2			2	1								15	982.66
41. FOLDER, tagboard, legal size, 100s/box	pack	7		1	8	2		1	3	3		1	4	2			2	27	287.20
42. FOLDER, tagboard, A4 size, 100s/box	pack	5			5	1			3	1				1				8	356.01
43. FOLDER, manila, legal size, 50s/box	pack	2			2				0									2	305.76
44. FOLDER, manila, legal size, 50s/box	bundle				0				1									1	245.70
46. FOLDER, clear plastic, L-type, legal size, 50s/box	pack	41			41				0									41	184.55
47. GLUE, all purpose, 300 grams, 1lb.	jar	10		2	12		1		1	1					1			35	50.21
54. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube	5			5	2			3	3			3	5				14	20.60
59. MAP PIN, round head, 100s/box	case	3			3				0									4	42.37
60. MARKER, fluorescent, 3 colors/set	set	49	5	5	59	14	10	10	34	16	5	5	19	16	5	21	153	34.60	6,601.47
61. MARKING PEN, whiteboard, bullet type, black	piece	23	2	3	28	6	2	3	11	4	2	3	9	4	2	2	8	56	32.88
62. MARKING PEN, whiteboard, bullet type, blue	piece	10			10	2			2	4			4	2				18	12.88
63. MARKING PEN, whiteboard, bullet type, red	piece	2			2	2			2	2			2	2				8	22.88
64. MARKER, permanent, bullet type, black	piece	61	4	7	72	12	4	20	36	35	4	4	43	12	4	4	20	171	12.76
65. MARKER, permanent, bullet type, blue	piece	11	3	3	17	5	3	3	11	5	3	3	11	5	3	3	11	50	12.76
66. MARKER, permanent, bullet type, red	piece	2			2	2			2	2			2	2				8	12.76
67. MARKER, permanent, chisel type, black	piece	3			3	2			2	2			2	2				8	12.76
68. MARKER, permanent, chisel type, blue	piece	2			2	2			2	2			2	2				8	12.76
69. MARKER, permanent, chisel type, red	piece	2			2	2			2	2			2	2				8	12.76
70. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece				0			24	24	2	2		0				0	24	222.77
71. NOTE PAD, (5 1/2" x 3 1/2"), 100 sheets/pad	pad	3			3	3			3	3			3	3			3	12	480.69
74. NOTE PAD, (3 1/2" x 5 1/2"), 100 sheets/pad	pad	5			5	3			3	3			3	3			3	12	322.74

Item & Specifications	Unit of Measure	Quantity Requirement												MS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total
		76. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm.	ream	398	23	28	449	93	79	147	319	163	73			28	264	43	20	25
77. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	2			2	2			2	2			2	2			2	8	89.95	719.71
78. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm, 480 sheets ream	ream	228	8	13	242	6	6	28	40	106	6	3	115	6	6	3	15	412	108.00	44,497.24
80. PAPER, for Plain Paper Copier, 210mm x 297mm (A4), 70gsm	ream	50			50	50			50				0				0	100	107.42	10,741.50
85. PARCHEMENT PAPER, A4 size, 80 gsm, 1000 sheets/case	ream	5			5				0				0				0	5	92.82	464.10
86. PAPER FASTENER, for paper, metal, 50 pcs/box	box	98		4	102	17			17	3			3				3	125	58.78	8,596.86
87. PAPER CLIP, gem type,umbo, 48mm, 1000/box	box	165	17	17	199	27	17	37	81	37	45	42	54	8	5	5	24	247	14.20	4,926.07
88. PAPER CLIP, gem type, 32mm, 1000/box	box	140	5	8	153	8	13	21	42	4	13	8	25	21	3	3	24	244	6.43	1,567.94
89. PENCIL, lead, w/eraser, one(1) dozen per box	box	19	8		27	3			3	3	6	9	9	3			3	42	20.60	865.24
90. PENCIL, mechanical, for 0.5mm lead	piece	1			1				0				0				0	1	24.02	24.02
92. PUSH PIN, flat head type, assorted colors, 1000/case	case	12	3	1	18				0	1			1		5		5	24	20.09	480.82
93. RECORD BOOK, 300 pages, Smythe sewn	book	22	10		32	13			13	33			33	2			2	80	56.89	4,551.12
94. RECORD BOOK, 500 pages, Smythe sewn	book	114	13	3	130	13	3	53	69	33	3	3	39	3			3	241	91.19	21,977.39
95. RIBBON, nylon, manual typewriter	spool	40			41			1	1				0		1		1	43	16.93	727.83
97. RING BINDER, 5mm x 1.12m, plastic, 10 pcs/bundle	bundle	6			6				0				0				0	6	34.92	209.60
98. RING BINDER, 5mm x 1.12m, plastic, 10 pcs/bundle	bundle	6			6				0				0				0	6	38.21	229.26
99. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle	3			3				0				0				0	3	46.40	139.20
100. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle	3			3				0				0				0	3	55.69	178.46
101. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle	5			5				0				0				0	5	78.07	390.34
102. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle	5			5				0				0				0	5	95.55	477.75
104. RING BINDER, 19mm x 1.12m(3/4"x24"), plastic, 10 pcs/bundle	bundle	5			5				0				0				0	5	105.36	526.89
109. RING BINDER, 50mm x 1.12m(21" x 44"), plastic, 10 pcs/bundle	piece			1	1		1		1		1		1		1		1	4	215.12	860.50
110. RUBBER BAND, 10mm min thickness, min. 350grams/box or approx 230PCS	box	75	2		77	10	2	6	18	43			43	5			5	145	111.44	16,195.66
111. RULER, plastic, 300mm	piece	6			6			6	6				0				0	12	2.16	26.21
112. RULER, plastic, 450mm	piece	6	5		11			6	6				0				0	17	16.95	284.36
116. SIGN PEN, black	piece	90	13	7	110	23	3	7	33	32	8	7	47	23	3	3	29	219	45.21	10,120.10
117. SIGN PEN, blue	piece	27	10		37				0	21	5		26				0	63	45.21	2,831.26
118. SIGN PEN, red	piece		11		11			6	6		5		5				0	32	45.21	1,016.63
119. STAMP PAD INK, violet, 50ml	bottle	14	4	5	23	3	3	3	3	6	5	3	14	3	3	5	31	57	21.84	1,244.88
120. STAMP PAD, felt pad, min 60mm x 60mm	piece	4	1		5		3		3				0				0	8	21.84	174.72
121. STAPLE WIRE, (26/16) standard, 5000 pcs/box	box	70		5	75	8	8	3	19	9	5		14	6	5	5	11	119	24.99	2,973.81
122. STAPLE WIRE, HEAVY DUTY, 23/13, for use with heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 13mm leg length, 100 staples per trip, 1,000 staples per box, 40-90 sheets of 70gsm bond paper	box	13	12	13	38	13	12	12	37	13	12	12	27	13			13	125	25.12	3,139.50
123. STAPLE WIRE, HEAVY DUTY, 23/17, for heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 17mm leg length, 100 staples per trip, 1,000 staples per box, 90-110 sheets of 70 gsm bond paper	box	45			45			16	16	25			25				0	86	32.21	2,770.40
125. TAPE, adding machine, GSP bond	roll	61	25	25	110	25	25	25	75	28	25	25	78	25	25	25	50	314	8.09	2,538.69
126. TAPE, masking, 14mm, 50 meters length	roll	235	13	8	256	8	21	18	37	121	5	6	134	7	2		9	436	55.69	24,280.71

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total
		128. TAPE, transparent, 24mm, 50 meters	roll	140	17	10	167	19	5	34	59	21	4			25	18	1	4	23
129. TAPE, transparent, 48mm, 50 meters	roll	6	6	6	18	6	6	6	18	6	6	18	6	6	6	6	60	3,096.64		
130. TAPE, packaging, 48mm, 50 meters length	roll	49	3	1	53	4	10	1	15	4	10	15	12	12	12	12	94	3,284.74		
134. TWINE, plastic, one kilo per roll	roll	1			1				0	1							2	95.32		
COMMON OFFICE DEVICES																				
1. BLADE, heavy duty cutter, 20 pcs./pack	pack			10	10	10	10	10	10	10	10	10	10	10	10	10	40	235.50		
2. CUTTER, heavy duty	piece	3	1	5	9				0								9	206.39		
3. PUNCHER, heavy duty	piece	6	5	1	12	2	1	1	3	2	1	4	1	1	1	1	20	2,183.58		
6. SCISSORS, (6")	pair	18	18	19	26	4	4	4	4	4	4	4	4	4	4	4	34	554.42		
7. SHARPENER, single cut/teased	piece	2	1	1	3				0								3	556.92		
8. STAMPING DATER, self-inking stamp	piece	7	1	1	8	1	1	1	2	1	1	1	1	1	1	1	11	5,255.39		
9. STAPLER, heavy duty, standard	piece	14	4	1	19	2	1	2	3	3	1	3	1	1	2	2	36	4,107.35		
10. STAPLER, binder type, heavy duty for high volume stapling, 25 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable stapler guide	piece		2		2				0								2	2,225.50		
11. STAPLE REMOVER, plier type	piece	19			19		1	1	1								20	366.24		
14. WASTE BASKET, plastic	piece	10	4	5	19		5	5	5	5							29	833.37		
COMMON JANITORIAL SUPPLIES																				
1. BATHROOM SOAP, soaps	piece	15		15	30		30		30	15							120	2,686.32		
2. BROOM, soft (bambo)	piece	13		2	14	19			19	12							57	5,913.18		
3. BROOM, STICK (tonging)	piece	17		2	19	12			12	12							55	1,381.38		
4. CLEANSER, scouring powder, 350gms.	canister	22	12	15	49	12	12	12	12	12	12	12	12	24	24	24	157	2,273.54		
5. DETERGENT POWDER, all purpose, 500gms.	pouch	27	12	15	54	12	12	12	12	27	12	12	12	24	24	24	177	4,638.62		
6. DETERGENT BAR, min 30g grams net mass, four(4) pcs per bar	bar	12	12	12	36	12	12	12	12	12	12	12	12	24	24	24	144	2,616.78		
7. DISINFECTANT SPRAY, 400 grams net content	can	22		9	21	6	25		21								53	6,386.36		
8. DUST PAN, non-rigid plastic, with detachable handle	piece	19			19				0								19	733.79		
10. FLOOR WAX, paste, red, 2kgs.	can	5			5				0	3							9	2,052.88		
12. FURNITURE CLEANER, 300ml/can min	can	56	2	8	66	2	2	2	6	2	2	8	12	2	2	2	91	8,098.62		
13. INSECTICIDE, 600ml/can	can	17			17	2			2	17							36	4,669.05		
15. MOPHANDLE, screw type, aluminum handle	piece	12			12				0								12	1,572.48		
17. MOPHEAD, 100% nylon, 100g	piece	5			5	11			11	5							26	2,271.36		
18. BAG, COTTON, (7") in diameter, assorted colors	kilo	10	2		12	10	2		12	10							44	2,018.02		
20. TOILET BOWL & URINAL CLEANER, 900ml	bottle	13			13				0	12							42	1,834.56		
21. TOILET DEODORANT CASE, deodorizer/moth protector 30gms, 3 pcs/pack	box	29			29	12			12	20							85	2,088.45		
22. TRASHBAG, plain 24, black, (24), 10 PCS PER PACK PER ROLL	roll		3		3				0	5							10	1,516.30		
LEGAL SIZE PAPER																				
1. PAPER, bond, Premium Grade	ream	327	19	21	367	85	19	104	104	260	19	11	290	20	19	15	34	855	93,293.87	
3. PAPER, mimeograph, Whitewave	ream	200	10	20	230	10	20	10	40	125	20	10	155	20	20	20	445	52,724.49		
4. PAPER, for Plain Paper Copier	ream	67	6		73	50	3	33	33	3	3	3	3	3	3	3	132	15,650.61		
5. PAPER, multipurpose, legal, for laser printing	ream	70	20	20	110	20	20	70	110	20	20	20	60	70	70	70	350	45,164.52		
COMMON OFFICE EQUIPMENT																				

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT				
		Jan	Feb	March	April	May	June	Q2	July	Aug	Sept	Oct	Nov			Dec	Q4	Total	
		1. AIRPOT, 3-8 liters, w/ dispenser	unit	4			4	2											
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit	4			4												0	4	8,168.16
3. CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit	3			3												0	3	3,932.02
4. CALCULATOR, scientific, 10 digits, cascadot matrix, solar/cell type power source	unit	2			2												3	5	2,373.03
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit	1			1												1	4	624.62
6. WIRELESS-N ROUTER, 500 Mbps, 2.4GHz Frequency Band, Standard IEEE 802.11n, IEEE 802.11g, IEEE 802.11b, IEEE 802.3, Microsoft Windows 2000/XP/Vista/XP SP3/7 System Requirements, FCC Class B, With Certification, 4 x 10/100 ports, 1 x 10/100 WAN port, WPA, WPA2, NAT, SPI, VPN pass thru,	unit	1			1												1	4	4,359.26
Office Equipment and Accessories																			
1. Chair (clerical/plastic)	lump sum																		22,000.00
2. Paper Cutter (heavy duty)	unit	1															0	1	1,000.00
3. Visitor's Chair	unit	1															0	1	735.00
Office Supplies																			
1. Arc Lever Piler	piece	59	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	34,905.00
2. Ball pen	piece	565	50	60	91	60	341	60	60	461	50	50	50	50	50	50	50	100	57,266.55
3. Ball pen, 12s/box	box	1			1													1	1,200.00
4. Bond Paper, short (substance 20, 80gsm)	ream	5			5													5	200.00
5. Bond Paper, A3	ream	3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	11	444.35
6. Brown Envelope, short	piece	17	12	29	28													0	183
7. Brown Envelope, long	piece	190	15	67	112	15	13	15	15	15	15	15	15	15	15	15	15	15	789.59
8. Bundy clock ribbon	piece	6			6													0	2,784.60
9. Calculator Ribbon	roll	3			3													0	240.00
10. Calculator Ribbon-double spool	piece	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	60	960.00
11. Carbon Paper, Flastrofoil	box	20			20													0	3,610.00
12. Clipboard	piece	20			20													0	3,450.40
13. Colored Pen	set	8			8													0	840.00
14. Columnar Pad, 6 cols.	pad	4			4													0	117.60
15. Correction Fluid	brl.	28			28													14	38.95
16. Data file tray, 3 layers	unit	2			2													0	1,000.00
17. Double-Sided Tape	piece	19			19													0	938.59
18. Duct Tape	piece	4			4													0	231.00
19. Elmer's glue	brl.	5			5													0	500.00
20. Fastener's, 8-1/2" size, 50set/box	box	2			2													2	460.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Total	
21. Fastener (metal/plastic) long	box	5	4	4	35	5	4	4	13	4	4	4	12				36	100.00	3,600.00	
22. Fax Machine Ribbon	piece	6			6			6									12	840.00	10,080.00	
23. Fax Machine Film	piece	3			3			3									6	1,965.00	8,190.00	
24. File Box	box	4			4												4	250.00	1,000.00	
25. Folder, clear w/ slider (long)	pack	3			3												3	162.71	488.13	
26. Folder, clear w/ slider (short)	pack	3			3												3	184.55	553.65	
27. Folder, clear long-25pes/peck	pack	2			2												2	775.00	1,550.00	
28. Folder, clear long	piece	35	5	5	46	5	17	5	27	35	5	5	45	5	5	5	153	16.81	2,536.00	
29. Folder Expander (long)	piece	320	60		380			200	200	160			160				740	14.33	10,603.59	
30. Folder, Expander (legal) thick	piece	50	50	50	150	50	50	50	150	50	50	50	150	50			500	25.00	12,500.00	
31. Folder Ordinary (short)	piece	125	35	35	160												160	3.64	582.00	
32. Folder Ordinary (long)	piece	250	50	50	280			500	100	100	50	150	150				550	4.1477	2,198.38	
33. Highlighter Pen (assorted colors)	piece	57	6	4	67	4	4	4	12	4	4	4	12				91	41.82	3,805.65	
34. ID PVC Plastic	piece	500			500												500	16.280	8,140.00	
35. ID Plastic Jacket	piece	500			500												500	16.280	8,140.00	
36. ID Slit	piece	500			500												500	10.500	5,250.00	
37. Index Card	piece	150			150		150		150								300	6.83	2,047.50	
38. Liquid Eraser, white-out	piece	14			14												14	44.10	617.40	
39. Morocco Paper, blue	piece	10			10	10			10	10		10	10	10			40	35.00	1,400.00	
40. Notebook (training)	piece	75			75		75		75								150	10.50	1,575.00	
41. Paper Clamp (various sizes)	box	5			5	5			5								10	50.00	500.00	
42. Paper Fastener (metal-long)	box	4			4												4	110.00	440.00	
43. Paper Fastener (plastic coated-long)	box	31			31		15		15	10			10				56	25.09	1,405.22	
44. Paper Tray	piece	3			3												3	500.00	1,500.00	
45. Paste	jar	8			8												8	52.20	417.60	
46. Pentel Pen	piece	23			23												23	36.75	845.25	
47. Plastic Coated Paper Fastener	box	3			3	3	2		5	3			3	3			14	37.74	528.30	
48. Post It Paper	pad	23			23												23	36.75	845.25	
49. Ring binder (assorted sizes)	lumpsum																			
50. Rubber band	box	62		20	82	20		20	40	30							212	27.700	5,872.91	
51. Rubber Stamp	piece	5			5												5	100.00	500.00	
52. Self Ink stamp	unit	2			2												2	350.00	700.00	
53. Sign Pen, green	piece	86			86												86	46.21	3,973.06	
54. Stationery w/ Cowd Logo, A4	ream				0	1			1								1	1,417.50	1,417.50	
55. Stenographers notebook, 60 leaves	piece				0	25			15								15	50.00	750.00	
56. Transparent cover, short	piece	10			10	10			10	10			10	10			40	20.00	800.00	
57. Yellow Paper	pad	14			14			10	10								30	18.69	560.70	
Audio and Visual Presentation and Composing Equip.																				
1. Radio Cassette Player	unit	1			1												1	3,000.00	3,000.00	

Item & Specifications	Unit of Measure	Quantity Requirement												PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT				
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Q4	Total		
Cleaning Equipment and Supplies																			
1. Air Freshener	tin	50		12	62											0	62	127.86	7,927.51
2. Broom	piece	25			25											0	25	63.00	1,575.00
3. Baygon	tin	15	1	1	15	1	1	1	1	1						3	34	272.059	9,250.01
4. Brush	piece	5			5											0	5	152.50	762.50
5. Brush Bronze	piece	60			60	10										0	70	21.00	1,470.00
6. Brush Nylon	piece	7			7											0	7	17.326	121.28
7. Broom (w/alls thing string)	piece	25			25											0	25	15.75	393.75
8. Chlorine testing kit	lump sum				0											0	0		4,000.00
9. Deodorant Cake	piece	40			40	35										0	75	63.00	4,725.00
10. Disinfectant Liquid	dbl.	6			6	6										0	6	78.75	472.50
11. Disinfectant (step-off)	dbl.				0	6										0	6	105.00	630.00
12. Dirt Stop	meter	5			5											0	10	1,207.50	12,075.00
13. Disposable Mask	box	2			2											0	2	262.50	525.00
14. Dusting Cloth	klb	3			3	2										0	5	105.00	525.00
15. Face Mask (cashier/retailer)	lump sum				0											0	0		5,000.00
16. Garbage Bin	piece	9			9											0	9	302.33	2,720.97
17. Garbage Can, plastic	piece	6			6											0	6	157.50	945.00
18. Lysol	tin	30			30	30										0	60	409.50	24,570.00
19. Mop Handle	piece	20			20											0	20	273.00	5,460.00
20. Mop Head	piece	25			25											0	25	132.25	3,306.25
21. Pledge	tin	45			45	35	10									0	90	297.50	26,775.00
22. Polishing Pad, 16" white	pad	5			5											0	5	793.50	3,967.50
23. Polishing Pad, 3'	pad	5			5											0	5	420.00	2,100.00
24. Rubberized Gloves	pair	5			5	5										0	10	210.00	2,100.00
25. Scrub Bag	pack	15			15	15										0	30	63.00	1,890.00
26. Scotch Bright	piece	25			25											0	25	26.25	656.25
27. Stripping Pad, 16" black	pad	5			5											0	5	703.50	3,517.50
28. Tide Powder	piece	90			90											0	90	78.75	7,087.50
29. Tissue Paper	roll	6		2	8	6										2	30	25.00	750.00
30. Toilet Bowl Cleaner	bottle	75			75											0	75	262.50	19,687.50
31. Trash Bag	pack	5			5	5										0	10	346.00	5,460.00
32. Urinal screen scent	piece	60	9		69											0	69	185.90	12,826.80
Paper Materials and Products																			
1. Accumulated Leave Card Record	piece	500			500	250										0	750	6.30	4,725.00
2. Bin Card	piece	100	100	100	300	100	100	100	100	100	100	100	100	100	100	300	900	4.45	4,005.00
3. Compensatory Time Off Card	piece	250			250											0	250	6.30	1,575.00
4. Computerized Billing Form	box	175			175											0	175	1,426.82	249,695.50
5. Correspondence Envelope w/letterhead	box	17			17											0	17	1,300.59	22,110.00
6. Daily Time Card	packs	550			550											0	550	1.26	693.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total
7. Disconnection Notice Form	box	28			28				0								0	28	5,195.00	117,460.00
8. Engineering Field Book	piece	25			25				25								0	50	36.75	1,837.50
9. Envelopes, Correspondence w/ letterhead	box	3			3				0								0	3	2,039.63	6,118.89
10. Meter Reading Card	piece	21000			21000				0	20000							0	41000	0.98	40,180.00
11. Official Receipt (carbonless)	pad	200	200	200	600	200	200	200	600	300	200	200	400	200	180	360	1950	57.00	112,860.00	
12. Official Receipt (computerized)	box	20	10	10	40	10	10	10	40	20	10	10	40	10	10	10	30	150	2,500.00	375,000.00
13. Payslip (computerized)	box	1		1	2				1				1				1	6	5,900.00	23,400.00
14. Purchase Requisition Report	pad	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	70.00	2,520.00
15. Receiving Report	pad	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	90.00	3,240.00
16. Stationary w/ letterhead (long)	box	1			1				0				0				0	1	1,200.00	1,200.00
17. Stationary w/ letterhead (short)	box	17			17				3				0				0	20	1,198.20	23,964.00
18. Stock Card	piece	250	250	250	750	250	250	250	750	250	250	250	750	250	250	250	0	2000	2.50	5,000.00
19. Supplies Requisition Slip (SRS)	box	51	1	1	53	21	1	1	33	1	1	1	3	1	1	1	3	92	135.49	12,465.00
20. Water Meter Receipt Form	pad	232			232				0				0				0	232	105.00	24,360.00
Lighting and fixtures and accessories																				
1. Flashlight, rechargeable	unit	1			1				0				0				0	1	500.00	500.00
Electrical equipment and components and supplies																				
1. Battery, 9 volts	piece	3			3				0	3			3				0	6	60.00	360.00
2. Battery AA, chargeable	piece	8			8				0				0				0	8	300.00	2,400.00
3. Battery AA (energizer)	piece	10			10			5	5				0				0	15	42.00	630.00
4. Emergency Light	unit	1			1				0				0				0	1	2,000.00	2,000.00
5. Extension Wire	unit	8			8				0				0				0	8	200.00	1,600.00
Computer Supplies																				
1. Battery, for CPU	piece	50			50				0				0				0	50	12.60	630.00
2. Battery, for Laptop	piece	4			4				0				0				0	4	8,000.00	32,000.00
3. Computer Inks & Printing Services	ump sum				0				0				0				0	0		1,465,000.00
4. Toner Cartridge, Samsung Part No. IR1024	cart	2			2				0				0				0	2	3,057.60	6,115.20
5. Toner, Develop (ineo)	cart	1			1			1	1				1				1	4	4,000.00	16,000.00
6. Toner-163166 (toshiba)	cart	1			1			1	1				0				0	2	5,000.00	10,000.00
7. Toner, Canon (copier)	piece	5			5			5	5				0				0	50	3,969.00	39,690.00
Computer equipment and accessories																				
1. Cable Tester	unit	1			1				0				0				0	1	500.00	500.00
2. Crimping Tool	unit	1			1				0				0				0	1	262.50	262.50
3. Keyboard	unit	8	1		9	3	5	1	9	7			7	5	1		6	31	514.52	15,950.00
4. Mouse	piece	2			2	2			2	2			2				0	6	400.00	2,400.00
5. Mouse Pad	piece	5			5				0				0				0	5	250.00	1,250.00
6. RJ45 Connector	piece	400			400				0				0				0	400	21.00	8,400.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT							
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total		
7. Soldering Lead	unit	1			1													0	1	262.50	262.50	
8. USB	lump sum				0													0	0		11,600.00	11,600.00
9. UPS	unit	7			7	3	1	4	1									1	23	3,000.00	69,000.00	69,000.00
*Other Categories																						
1. Cups & Saucer (sec)	set	4			4													0	4	1,000.00	4,000.00	4,000.00
2. Bolt, 4"	piece	125			125													0	125	12.00	1,500.00	1,500.00
3. Bookbinding Fee	lump sum				0													0	0		7,200.00	7,200.00
4. Crowbar (para)	piece	12			12													0	12	500.00	6,000.00	6,000.00
5. Disk Rack	unit	1			1													0	1	1,000.00	1,000.00	1,000.00
6. Electrical side cutting plier	piece	1			1													0	1	800.00	800.00	800.00
7. Fax Film (panasonic)	roll	1			1													1	2	3,500.00	7,000.00	7,000.00
8. Filter (200)	piece	20			20			10	30									0	30	387.50	11,625.00	11,625.00
9. Fire Extinguisher	piece	15			15			15	15									0	30	1,235.29	37,058.70	37,058.70
10. Flaring Tool	piece	4			4													0	4	500.00	2,000.00	2,000.00
11. Flowell	piece	1000			1000													0	1000	100.00	100,000.00	100,000.00
12. Hacksaw Blade	piece	15			15													15	25	50.00	1,250.00	1,250.00
13. ID (training)	piece	75			75			75	75									0	150	10.50	1,575.00	1,575.00
14. Mallet	piece	9			9													0	9	500.00	4,500.00	4,500.00
15. Medicines (assorted)	lump sum				0													0	0		87,509.63	87,509.63
16. Messenger Bag	piece	8			8													0	8	1,000.00	8,000.00	8,000.00
17. Phil. Flag	piece	5			5													0	5	372.75	1,863.75	1,863.75
18. Pipe Wrench (assorted sizes)	lump sum				0													0	0		71,280.00	71,280.00
19. Rain coats w/ pants	pair	21			21													0	21	800.00	16,800.00	16,800.00
20. Rubber Boots	pair	6			6													0	6	450.00	2,700.00	2,700.00
21. Safety vest (reflectORIZED)	lump sum				0													0	0		1,200.00	1,200.00
22. Screw Driver (starflat), philips	lump sum				0													0	0		2,400.00	2,400.00
23. Shovel	piece	5			5													5	10	500.00	5,000.00	5,000.00
24. Steel taps (5m)	lump sum				0													0	0		2,500.00	2,500.00
25. Tarpaulin	piece	40			40													0	40	400.00	16,000.00	16,000.00
26. Teflon tape, 1" x 20m	piece	175			175													175	350	22.00	7,700.00	7,700.00
27. Training Bag	piece	75			75			75	75									0	150	52.50	7,875.00	7,875.00
28. Vise Grip	piece	5			5													5	10	600.00	6,000.00	6,000.00
29. Watchman's clock tape	box	3			3													0	3	682.50	2,047.50	2,047.50
30. OTHERS (office supplies & etc.)	lump sum				0													0	0		972,041.77	972,041.77
FUEL, OIL & LUBRICANT	lump sum				0													0	0		3,665,165.09	3,665,165.09
PRODUCTION DEPARTMENT:																						
Chemicals & Filtering Materials																						
Gas Chlorine, chlorine dioxide, calcium hypochlorite																						
	lump sum				0													0	0		4,550,998.08	4,550,998.08

Item & Specifications	Unit of Measure	Quantity Requirement												Total	PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec		
Laboratory chemicals	lump sum				0													0	473,727.27		
Laboratory services	lump sum				0														0	381,325.45	
Fuel & Power Purchased for Pumping																					
Diesel Fuel	lump sum				0															2,727,272.73	
Electric Power (sepalco & mpresco)	lump sum				0															109,090,909.09	
Laboratory Supplies & Other Expenses	lump sum				0															92,727.27	
Pumping Expenses																					
Battery clamp solution, distilled waters	lump sum				0															4,154.55	
Storage Batteries (assorted sizes)	lump sum				0															156,363.64	
Others	lump sum				0															341,871.82	
Labor	lump sum				0															1,037,280.00	
Maintenance & Repair- Pumping Facilities																					
Battery, mercury bulb & etc.	lump sum				0															3,236.36	
Capscrew (varied sizes)	lump sum				0															9,090.91	
Cast iron, bronze rod spectrodie welding rod	lump sum				0															131,818.18	
Ceramic coating, thread sealant, electric motor solvent, varnish	lump sum				0															325,909.09	
Fabrication Materials	lump sum				0															48,151.52	
Guide bearing, thrust bearing (varied sizes)	lump sum				0															69,090.91	
Machining Jobs	lump sum				0															282,772.73	
Magnolia Bronze (varied sizes)	lump sum				0															156,363.64	
Oil, 15/40	lump sum				0															9,090.91	
Packing Coll (varied sizes)	lump sum				0															22,727.27	
Paint brush, steel brush	lump sum				0															2,863.64	
Paint thinner, rust converter, red oxide	lump sum				0															64,090.91	
Plain Bar (varied sizes)	lump sum				0															2,272.73	
Rubber Bushing (varied sizes)	lump sum				0															13,526.36	
Rubber gasket, gasket cement	lump sum				0															8,636.36	
Rubber tape, plastic tape (varied sizes)	lump sum				0															165,454.55	
Shaft seal o-ring	lump sum				0															45,818.18	
Submersible flexible hose & access	lump sum				0															272,727.27	
Others	lump sum				0															90,909.09	
Labor	lump sum				0															354,160.00	
Maintenance & Repair- Reservoirs & Tanks																					
Cement, sand & gravel	lump sum				0															6,118.18	
Painting Materials	lump sum				0															19,127.27	
Steel bars (varied sizes)	lump sum				0															2,272.73	
Stick broom, goggles & locks	lump sum				0															5,454.55	
Tin can, barbed wire, nylon	lump sum				0															19,222.73	
Others	lump sum				0															3,026.36	
Maintenance of Structures & Improvements																					
Booster/pumping stations	lump sum				0															90,909.09	

Item & Specifications	Unit of Measure	Quantity Requirement												PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT				
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4
Tee Plastic (varied sizes)	lamp sum				0								0					0	35,459.50
Teflon Tape (varied sizes)	lamp sum				0								0					0	1,050.00
Union Coupling Plastic (varied sizes)	lamp sum				0								0					0	3,746,910.50
Union GI (varied sizes)	lamp sum				0								0					0	5,335.00
UPVC Pipe (varied sizes)	lamp sum				0								0					0	270,347.84
Others	lamp sum				0								0					0	879,779.09
Labor	lamp sum				0								0					0	6,497,380.00
ADMINISTRATIVE DEPARTMENT																			
Maintenance & Repair of General Plant																			
Cables (assorted)	lamp sum				0								0					0	6,263.64
Acetylene	lamp sum				0								0					0	7,090.91
Air Cleaner Elements (assorted)	lamp sum				0								0					0	3,818.18
Alternator Assemblies & accessories	lamp sum				0								0					0	36,563.64
Ball Joints (assorted)	lamp sum				0								0					0	8,181.82
Battery Clamps/ solutions	lamp sum				0								0					0	1,318.18
Battery (12V) w/ solution (assorted)	lamp sum				0								0					0	117,227.27
Bearings (assorted)	lamp sum				0								0					0	13,636.36
Ball Crank Assemblies (assorted)	lamp sum				0								0					0	9,090.91
Seat (assorted)	lamp sum				0								0					0	7,272.73
Bolts (assorted)	lamp sum				0								0					0	1,363.64
Brake Master Assemblies (assorted)	lamp sum				0								0					0	12,963.64
Brake Pads/Shoes (assorted)	lamp sum				0								0					0	10,909.09
Bolts, 1/2x1/4V	lamp sum				0								0					0	2,727.27
Bumper/ Tail/Signal head light/Lamp assemblies (assorted)	lamp sum				0								0					0	36,263.64
Bushings (assorted)	lamp sum				0								0					0	1,263.64
Carbon Brush (assorted)	lamp sum				0								0					0	3,590.91
Carburetor Assemblies & accessories (assorted)	lamp sum				0								0					0	17,727.27
Center Post Assemblies	lamp sum				0								0					0	9,681.82
Chain, sprockets & Accessories, Motorcycles	lamp sum				0								0					0	12,727.27
Clutch Linings (Assorted)	lamp sum				0								0					0	13,636.36
Clutch Pressures	lamp sum				0								0					0	27,818.18
Concrete Cutter Blade, 14"	lamp sum				0								0					0	65,454.55
Comdainers	lamp sum				0								0					0	1,263.64
Contact Points	lamp sum				0								0					0	3,727.27
Distributor Caps (assorted)	lamp sum				0								0					0	545.45
Mold point (assorted)	lamp sum				0								0					0	14,545.45
Driver Seat	lamp sum				0								0					0	9,090.91
Flasher (assorted)	lamp sum				0								0					0	8,181.82
Fuel Filter (assorted)	lamp sum				0								0					0	50,909.09
Relays (assorted)	lamp sum				0								0					0	7,272.73

Item & Specifications	Unit of Measure	Quantity Requirement												Total	W.P.S. Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT				
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	
Oil Filters (assorted)	lump sum				0								0					0	136,463.84	
Oxygen	lump sum				0								0					0	5,672.73	
Plug-in Fuses (assorted)	lump sum				0								0					0	1363.64	
Rubber Dampers	lump sum				0								0					0	4,090.91	
Seals & kits (assorted)	lump sum				0								0					0	22,727.27	
Service Pak, ATLAS COPCO Air Compressor	lump sum				0								0					0	136,463.84	
Switches (assorted)	lump sum				0								0					0	6,079.82	
Spark Plugs	lump sum				0								0					0	2,727.27	
Starter Motor Assy. & Accessories	lump sum				0								0					0	27,272.73	
Tile Rod Ends	lump sum				0								0					0	13,636.36	
Three Inner tubes, flaps, ribs, spokes (assorted)	lump sum				0								0					0	181,818.18	
Water Pump Assy. & accessories	lump sum				0								0					0	5,090.91	
Welding Cable & accessories	lump sum				0								0					0	25,454.55	
Welding Rod (assorted)	lump sum				0								0					0	3,056.36	
OUTSIDE REPAIR WORKS	lump sum				0								0					0	409,090.91	
ASSORTED FABRICATION UNITS USE (material/gadget)	lump sum				0								0					0	211,759.82	
Others	lump sum				0								0					0	434,644.00	
Labor	lump sum				0								0					0	1,932,920.00	
Maintenance & Repair of Miscellaneous Plants	lump sum				0								0					0	13,636.36	
CAPITAL EXPENDITURES																				
A. ENGINEERING DEPARTMENT																				
1. CIVIL & CONSTRUCTION WORKS																				
Production Wells Improvements																				
Perimeter fence	lump sum				0								0					0	3,465,636.36	
Comfort room/utility room improvements	lump sum				0								0					0	227,272.73	
Pump house repair	lump sum				0								0					0	181,818.18	
Repainting of pumping stations	lump sum				0								0					0	181,818.18	
Office Bldg & Ground Improvements																				
Perimeter Fencing & renovation	lump sum				0								0					0	619,545.45	
Carriean construction	lump sum				0								0					0	1,647,636.36	
Comfort room improvements	lump sum				0								0					0	909,090.91	
Office bldg improvements	lump sum				0								0					0	1,318,181.82	
Booster Pumping Stations Improvements																				
General bldg improvements	lump sum				0								0					0	545,454.55	
Floor painting	lump sum				0								0					0	363,636.36	
Storage Facilities																				
Fence rehab (Retaining wall)	lump sum				0								0					0	1,000,000.00	
Tablon Drainage	lump sum				0								0					0	454,545.45	
2. PIPELINE & APPURTENANCES																				

Item & Specifications	Unit of Measure	Quantity Requirement												TOTAL AMOUNT						
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec	Q4	Total	** PS Price Catalogue as of JULY 31, 2014
Support facilities, electro mechanical, pipeline and civil works	lump sum				0				0									0	0	9,090,809.09
Contract logging of SPV's thru outsourced services	lump sum				0				0									0	0	494,545.45
Support & electro-mech facilities for PW's	lump sum				0				0									0	0	5,359,656.56
9. LOT PURCHASE	lump sum				0				0									0	0	348,454,454.55
10. NEW SERVICE CONNECTION INSTALLATION																				
Materials																				
assorted valves	lump sum				0				0									0	0	2,681,554.55
assorted fittings	lump sum				0				0									0	0	4,391,009.09
assorted saddle clamps	lump sum				0				0									0	0	143,186.36
assorted pipes	lump sum				0				0									0	0	484,690.91
aggregates & cement	lump sum				0				0									0	0	744,761.82
fuel, oil & lubricants	lump sum				0				0									0	0	373,636.36
assorted water meters	lump sum				0				0									0	0	2,185,385.35
others	lump sum				0				0									0	0	1,075,404.55
Labor Cost	lump sum				0				0									0	0	2,228,400.00
11. NRW REDUCTION PROGRAM	lump sum				0				0									0	0	98,417,670.00
12. OTHER ENGINEERING PROJECTS	lump sum				0				0									0	0	4,376,273.73
B. NRW MANAGEMENT DEPARTMENT																				
1. MAINLINE LEAKAGE REPAIR																				
Welding supplies & materials (Oxygen, Acetylene, rods, etc)	lump sum				0				0									0	0	281,454.55
Steel Plates of varied sizes	lump sum				0				0									0	0	532,709.09
Steel bars & tie wires of varied sizes	lump sum				0				0									0	0	66,090.91
Aggregates, Cement, epoxy & additives	lump sum				0				0									0	0	333,818.18
Adhesives, paint, coal tar & other paint additives & solutions	lump sum				0				0									0	0	23,800.00
BE Pipe of various sizes	lump sum				0				0									0	0	946,731.82
uPVC Pipe of various sizes	lump sum				0				0									0	0	333,229.64
Fire Hydrant & FH Head & accessories of various sizes	lump sum				0				0									0	0	161,228.18
Valves of various sizes	lump sum				0				0									0	0	704,964.55
Rubber Rings of varied sizes (FABRICATED)	lump sum				0				0									0	0	125,554.55
Saddle Clamp, 2"Ø x 3/4"Ø CI	lump sum				0				0									0	0	33,090.91
Capscrew with nut & LW of varied sizes	lump sum				0				0									0	0	171,434.55
Teflon Tape of varied sizes	lump sum				0				0									0	0	15,909.09
Other pipe fittings, appurtenances & accessories	lump sum				0				0									0	0	31745.45
Labor Cost	lump sum				0				0									0	0	927,977.27
2. OFFICE EQUIPMENT, TOOLS & FURNITURE																				
Chairs & tables, cabinets, ETC	lump sum				0				0									0	0	45,454.55
Computer Sets, monitors, CPUs, laptops, printers & access	lump sum				0				0									0	0	145,454.55
Other furniture, tools & eqpt	lump sum				0				0									0	0	81,818.18

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4	Total
C. FINANCE DEPARTMENT																				
1. OFFICE EQUIPMENT, TOOLS & FURNITURE																				
Chairs & tables, cabinets, ETC	lump sum																	0		33,596.36
Computer Sets, monitors, CPUs, laptops, printers & access	lump sum																	0		604,545.45
Other Office Equipment, tools & furniture	lump sum																	0		385,000.00
2. OTHERS	lump sum																	0		181,818.18
H. OFFICE OF THE GENERAL MANAGER																				
1. OFFICE EQUIPMENT, TOOLS & FURNITURE																				
Chairs & tables, cabinets, ETC	lump sum																	0		216,353.64
Computer Sets, monitors, CPUs, laptops, printers & access	lump sum																	0		316,372.73
Electronic tools & equipment	lump sum																	0		47,757.27
Other Office Equipment, tools & furniture	lump sum																	0		3,919,090.91
2. OTHERS	lump sum																	0		266,509.09
I. OFFICE OF THE BOARD OF DIRECTORS																				
1. OFFICE EQUIPMENT, TOOLS & FURNITURE																				
Computer Sets, monitors, CPUs, laptops, printers & access	lump sum																	0		90,909.09
audio & video presentation tools & equipment (camera, tv,	lump sum																	0		163,696.36
Other Office Equipment, tools & furniture	lump sum																	0		9,090.91
2. OTHERS	lump sum																	0		9,990.90
C. TOTAL (A + B):																				
																		646,962,758.18		
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																				
																		64,696,275.82		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																				
Seven Hundred Eleven Million Six Hundred Fifty Six Thousand Eight Hundred Thirty Four Pesos Only.																				
F. MONTHLY CASH REQUIREMENTS (In Pesos)																				
59,504,796.17																				
F.1 Available at Procurement Service Stores		X																1,030,561.29		
F.2 Other items not available at PS but regularly purchased from other sources		X																645,930,196.90		
TOTAL MONTHLY CASH REQUIREMENTS		X																646,960,758.18		

*Other categories that are not indicated herein

** Prices are FOB Manila/ Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** \$5 Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			

Prepared by:

1/4/15
ANNABELLE D. ESTIANO
 Property/Supply Officer
 Date Prepared: March 10, 2015

Certified Funds Available /

Certified Appropriate Funds Available

2/11/15
MARILOU B. ONDAP
 Accountant /
 Local Budget Officer

Approved by:

2/10/15
RACHEL M. BEJA
 Head of Office/Agency

SUMMARY:

EXPENSE ACCOUNT

A. ENGINEERING DEPARTMENT	574,008.00
B. NRW MANAGEMENT DEPARTMENT	15,842,576.00
C. PRODUCTION DEPARTMENT	288,177,000.00
D. COMMERCIAL DEPARTMENT	2,506,512.00
E. ADMINISTRATIVE DEPARTMENT	5,675,216.00
F. MANAGEMENT DEPARTMENT	877,692.00
G. FINANCE DEPARTMENT	1,320,000.00
H. OFFICE OF THE GENERAL MANAGER	648,696.00
I. OFFICE OF THE BOARD OF DIRECTORS	285,800.00
total	315,911,490.00

CAPEX ACCOUNT

A. ENGINEERING DEPARTMENT	300,552,617.00
B. NRW MANAGEMENT DEPARTMENT	33,568,427.00
C. PRODUCTION DEPARTMENT	18,025,000.00
D. COMMERCIAL DEPARTMENT	1,024,100.00
E. ADMINISTRATIVE DEPARTMENT	22,488,260.00
F. MANAGEMENT DEPARTMENT	13,377,980.00
G. FINANCE DEPARTMENT	1,326,600.00
H. OFFICE OF THE GENERAL MANAGER	5,132,450.00
I. OFFICE OF THE BOARD OF DIRECTORS	300,000.00
total	395,745,434.00
GRAND TOTAL (APP 2015)	711,656,924.00



SUMMARY: EXPENSES		TOTAL
A. ENGINEERING		
Fuel, Oil & Lubricant	174,000.00 ✓	
Office Supplies & others	<u>400,008.00</u>	574,008.00
B. NRW MANAGEMENT DEPARTMENT		
Fuel, Oil & Lubricant	1,032,000.00 ✓	
Office Supplies & others	448,944.00 ✓	
Maint. Of Trans./Dist. Mains	2,637,816.00 ✓	
Maint. & Repair of Service Connections	9,196,992.00 ✓	
Maint. & Repair of Water Meters	1,718,640.00 ✓	
Maint. & Repair of Hydrants & Valves	<u>813,984.00</u>	15,848,376.00
C. PRODUCTION DEPARTMENT		
Fuel, Oil & Lubricant	726,096.00 ✓	
Office Supplies & others	559,128.00 ✓	
Purchased Water	152,569,992.00 ✓	
Maint. Of Collecting & Imp Reservoirs	54,144.00 ✓	
Maintenance of Wells	111,936.00 ✓	
Pumping Labor Expenses	1,671,912.00 ✓	
Fuel or Power Purchased for Pumping	123,000,000.00 ✓	
Maint. Of Structures & Improvements	199,992.00 ✓	
Preventive Maint. Of Pumping Plants	252,000.00 ✓	
Maint. & Repair of Pumping Facilities	2,793,792.00 ✓	
Chemicals & Filtering Materials	5,896,008.00 ✓	
Laboratory Supplies & Other Expenses	102,000.00 ✓	
Maintenance of Water Treatment Equipmt.	<u>300,000.00</u>	288,177,000.00
D. COMMERCIAL DEPARTMENT		
Fuel, Oil & Lubricant	1,394,472.00 ✓	
Office Supplies & others	<u>1,172,040.00</u>	2,506,512.00
E. ADMINISTRATIVE DEPARTMENT		
Fuel, Oil & Lubricant	200,004.00 ✓	
Office Supplies & others	924,000.00 ✓	
Maint. & Repair of General Plant	4,536,312.00 ✓	
Maint. & Repair of Miscellaneous Plants	<u>15,000.00</u>	5,675,316.00
F. MANAGEMENT DEPARTMENT		
Fuel, Oil & Lubricant	133,920.00 ✓	
Office Supplies & others	<u>743,772.00</u>	877,692.00
G. FINANCE DEPARTMENT		
Fuel, Oil & Lubricant	120,000.00 ✓	
Office Supplies & others	<u>1,200,000.00</u>	1,320,000.00
H. OFFICE OF THE GENERAL MANAGER		
Fuel, Oil & Lubricant	92,400.00 ✓	
Office Supplies & others	<u>556,296.00</u>	648,696.00
I. OFFICE OF THE BOARD OF DIRECTORS		
Fuel, Oil & Lubricant	217,800.00 ✓	
Office Supplies & others	<u>66,000.00</u>	283,800.00
		<u>315,911,400.00</u>