

CAGAYAN DE ORO CITY WATER DISTRICT
Status of Unliquidated Cash Advances
As of Dec. 15, 2023



| No. | Account Used | Name of Accountable Officer(AO)/Employee | Purpose | Date Granted | Unliquidated Amount | Due Date for Liquidation | Age of Cash Advance | *Status of AO/Employee | Availability of Documents | | **Action Taken by | | Status of Request for writeoff and/or Narrative Report(NR) | Amount Writtenoff /Subject of NR | Remarks |
|-----|--------------|--|--|--------------|---------------------|--------------------------|---------------------|------------------------|---------------------------|---------|-------------------|---------|--|----------------------------------|---|
| | | | | | | | | | with | without | Agency Officials | Auditor | | | |
| | | | | | | | | | 0 | (/) | | | | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) |
| 1 | 19901040 | BACTONG, BLANDO C. | To join the NORMIN-NRMC, Inc.-Tap & Drill Skills Olympics at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. For payment of PER DIEM (4,500.00) of Mr. B. BACTONG. | 12/04/2023 | 4,500.00 | 01/07/2024 | 0 | Regular | | | | | | | |
| 2 | 19901040 | CUERQUIS, EDZEL D. | To join the NORMIN-NRMC, Inc.-Tap & Drill Skills Olympics at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. For payment of PER DIEM (4,500.00) of Mr. E. CUERQUIS | 12/04/2023 | 4,500.00 | 01/07/2024 | 0 | Regular | | | | | | | |
| | | | SUBTOTAL | | 9,000.00 | | | | | | | | | | |
| 3 | 19901020 | VASALLO, MA. EVELYN | FOR PAYMENT OF SALARY OF (5) COWD JOB ORDER EMPLOYEE W/O ATM FROM NOVEMBER 28 - DECEMBER 11, 2023 PER ATTACHED BUS NO. 23-12-05-05,06-525 AND WORKING PAPERS. | 12/15/2023 | 22,636.94 | 12/20/2023 | 0 | Regular | | | | | | | Liquidated on Dec. 18, 2023 per JV#12-25-23 |
| 4 | | | FOR PAYMENT OF YEAR-END BONUS, CASH GIFT 2023 & TAX REFUND OF MR. V. IBAYA & R. DAYA (SEPARATED/RETIRED EMPLOYEE) PER ATTACHED BUS #23-12-05-05,07-0531 AND OTHER SUPPORTING PAPERS. | 12/15/2023 | 113,098.98 | 12/20/2023 | 0 | Regular | | | | | | | |
| | | | SUBTOTAL | | 135,735.92 | | | | | | | | | | |
| 5 | 19901010 | VASALLO, MA. EVELYN | For payment of Cash Bond for the application to excavate portion of the Asphalt and Concrete Pavement (approximately one-third of a concrete block) (96,616.38) & SUPERVISION FEE (1,449.25) for Proposed Installation of 100mmØ Distribution Line w/50mmØ MSO along Iponan Highway (Near City Mall Iponan), CDOC per attached IOM ENGG-597,600, S-2023, BUS No. 23-10-07-0336,0330, Excavation/Digging Permit, Program of Works, Detailed Unit Price Analysis (DUPA) and other supporting papers. | 11/09/2023 | 98,065.63 | - | 0 | Regular | | | | | | | Liquidated on Dec. 21, 2023 per JV#12-25-23 |
| 6 | | | (C.O.D.) PAYMENT OF 30PCS MARKER, WHITE BOARD (BLACK) FOR NRW OFFICE SUPPLIES PER ATTACHED PO #23-11-04-0716, PR #23-09-09-054, BUS, ABSTRACT, AGENCY PROCUREMENT REQUEST AND OTHER SUPPORTING PAPERS. | 11/28/2023 | 312.00 | - | 0 | Regular | | | | | | | |
| 7 | | | (C.O.D.) PAYMENT OF 1 PACK MANILA PAPER FOR ADMINISTRATIVE DEPT. USE PER ATTACHED PO#23-11-04-0715, PR #23-08-04-125, BUS, ABSTRACT, QUOTATIONS AND OTHER SUPPORTING PAPERS. | 12/01/2023 | 173.60 | - | 0 | Regular | | | | | | | |
| 8 | | | CASH ADVANCE TO DEFRAY EXPENSES (PROGRAM, HALL & VENUE, PRIZES, FOOD, DOOR PRIZES & EMCEE) FOR THE 2023 COWD CHRISTMAS PARTY ON DECEMBER 13, 2023 PER ATTACHED IOM OAGM-AFC-036, S-2022, BUS #23-11-04-0995 AND OTHER SUPPORTING PAPERS. | 12/01/2023 | 305,000.00 | 01/02/2024 | 0 | Regular | | | | | | | The Activity will start on Dec. 13, 2023 |

CAGAYAN DE ORO CITY WATER DISTRICT

Status of Unliquidated Cash Advances

As of Dec. 15, 2023

Annex "A"

| No. | Account Used | Name of Accountable Officer(AO)/Employee | Purpose | Date Granted | Unliquidated Amount | Due Date for Liquidation | Age of Cash Advance | *Status of AO/Employee | Availability of Documents | | **Action Taken by | | Status of Request for writeoff and/or Narrative Report(NR) | Amount Writtenoff /Subject of NR | Remarks |
|-----|--------------|--|---|--------------|---------------------|--------------------------|---------------------|------------------------|---------------------------|---------|-------------------|---------|--|----------------------------------|---|
| | | | | | | | | | with | without | Agency Officials | Auditor | | | |
| | | | | | | | | | 0 | /) | | | | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) |
| 9 | | | CASH ADVANCE FOR THE MEALS OF THE BIDS AND AWARDS COMMITTEE (BAC) & TECHNICAL WORKING GROUP (TWG) FOR SCHEDULED BAC & TWG & POST EVALUATION MEETINGS FOR THE COWD PURCHASE REQUESTS (PR) THAT WILL UNDERGO SMALL VALUE & PUBLIC BIDDING MODE OF PROCUREMENT PROCESS FOR THE MONTH OF DECEMBER 2023 PER ATTACHED BAC MEMORANDUM NO. 063; S-2023,BUS #23-12-01-275 AND OTHER SUPPORTING PAPERS. | 12/05/2023 | 7,500.00 | 01/20/2024 | 0 | Regular | | | | | | | |
| 10 | | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR 4TH QUARTER DEPT. MEETING & YEAR -END REVIEW OF 2023 ACCOMPLISHMENTS OF MANAGEMENT SERVICES DEPT. ON DECEMBER 15, 2023 PER ATTACHED IOM MSD 12-795, S-2023,BUS #23-12-03-117 AND OTHER SUPPORTING PAPERS. | 12/07/2023 | 10,000.00 | 12/20/2023 | 0 | Regular | | | | | | | Liquidated on Dec. 18, 2023 per JV#12-25-23 |
| 11 | | | For payment of Cash Bond for the application to excavate portion of the Asphalt Pavement (approximately one-third of a concrete block) (41,126.90) & SUPERVISION FEE (1,233.81) for Leakage Repair along Patag, fronting PNP RTC 10 (Carmen-Patag Road Section),CDOC per attached IOM ENGG-615,620, S-2023,BUS No.23-10-09-0262,0261,Excavation/Digging Permit,Program of Works,Detailed Unit Price Analysis (DUPA) and other supporting papers. | 12/11/2023 | 42,360.71 | | 0 | Regular | | | | | | | |
| 12 | | | For payment of Cash Bond for the application to excavate portion of the Asphalt Pavement (approximately one-third of a concrete block) (35,085.95) & SUPERVISION FEE (1,052.58) for the Leakage Repair along Bulua, fronting Handyman Hardware (Bulua City-CDOC-Iligan City Road Section),CDOC per attached IOM ENGG-614,619, S-2023,BUS No. 23-10-09-0264,0263,Excavation/Digging Permit,Program of Works,Detailed Unit Price Analysis (DUPA) and other supporting papers. | 12/11/2023 | 36,138.53 | | 0 | Regular | | | | | | | |
| 13 | | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR THE CHRISTMAS OUTREACH PROJECT ON DECEMBER 13, 2023 AT BESIGAN ELEMENTARY SCHOOL FOR THEIR "JINGLE ALL THE WAY:SPREADING JOY THROUGH CHRISTMAS GIFTS" PER ATTACHED IOM MSD-PR 12-797, S-2023,BUS#23-12-01-282 AND OTHER SUPPORTING PAPERS. | 12/12/2023 | 14,000.00 | 01/02/2024 | 0 | Regular | | | | | | | Liquidated on Dec. 19, 2023 per JV#12-25-23 |



Schedule on Status of Cash Advances as of DECEMBER 15, 2023

| SL No. | Officer /Employee | Purpose | AMOUNT GRANTED | | | LIQUIDATION | | | TOTAL | UNLIQUIDATED | | | REMARKS | LIQ. REPORT NO.: |
|--|-------------------------|--|-----------------|------------|------------------|-----------------|-------------|------------------|------------------|--------------|------|--------|--|---------------------------------------|
| | | | DV No. | Date | Amount | Reference | Date | Amount | | Reference | Date | Amount | | |
| | | | | | | | | | | | | | | |
| 134-000 ADVANCES FOR OFFICERS AND EMPLOYEES | | | | | | | | | | | | | | |
| PREVIOUS MONTH | | | | | | | | | | | | | | |
| 134-14013 | EVANGELISTA, ALLAN S. | For payment of PER DIEM (6,300.00) & BUS FARE-2Way (1,500.00) each of Engr. A. EVANGELISTA, J. ARBUS & R. ONTEJO to attend in the 49th PICE National Convention and Technical Conference on November 24-25, 2023 at the SMX Convention Center, SM Lanang Premier, Davao City per attached Itinerary of Travel, Travel Order and other supporting papers. | DV#23-11-05-097 | 11/06/2023 | 23,400.00 | DV#23-12-05-076 | 12/12/2023 | 23,400.00 | 23,400.00 | | | | Liquidated on Dec. 6, 2023. REIMBURSEMENT OF 4,250 FOR Engr. A. EVANGELISTA; 4,250 FOR J. ARBUS & 4,250 FOR R. ONTEJO. LIQUIDATED PER DV#23-12-05-076 OTD: DEC. 21, 2023 | LR-23-12-03/LR-23-12-03A/LR-23-12-03B |
| Sub Total | | | | | 23,400.00 | | 0.00 | 23,400.00 | 23,400.00 | | | | | |
| CURRENT MONTH | | | | | | | | | | | | | | |
| 134-34007 | YANCHA, BERNARDO | For payment of PER DIEM (4,500.00) of Mr. B. YANCHA, Jr., A. ARTANGO, A. DIAZ & Ms. A. TORRES to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-013 | 12/04/2023 | 18,000.00 | JV#12-25-23 | 12/31/2023 | 18,000.00 | 18,000.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-09 |
| 134-29014 | TOLENTINO, JOHNEL | For payment of PER DIEM (4,500.00) of Mr. J. TOLENTINO to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-014 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-10 |
| 134-20029 | BARLISAN, TAHITA RENZA | For payment of PER DIEM (4,500.00) of Ms. T. BARLISAN to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-015 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-11 |
| 134-20030 | BONGBONG, CRESTE JOY S. | For payment of PER DIEM (4,500.00) of Ms. C. BONGBONG to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-016 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-12 |
| 134-28033 | SALTIGA, RAE ANNE | For payment of PER DIEM (4,500.00) of Ms. R. SALTIGA to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-017 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-13 |
| 134-27015 | RAMOSO, CHARLYN | For payment of PER DIEM (4,500.00) of Ms. C. RAMOSO to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-018 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-04 |
| 134-25016 | PATANA, RHOVIN B. | For payment of PER DIEM (4,500.00) of Mr. R. PATANA to join and participate for the NORMIN-NRMC, Inc. Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-020 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-14 |
| 134-13021 | DUMALE, RAUL B. | For payment of PER DIEM (4,500.00) of Mr. R. DUMALE & R. TACASTACAS to join the NORMIN-NRMC, Inc. Forum 2023 at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel, Travel Order, Memorandum and other supporting papers. | DV#23-12-05-021 | 12/04/2023 | 9,000.00 | JV#12-25-23 | 12/31/2023 | 9,000.00 | 9,000.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-15 |


| Sl. No. | Officer /Employee | Purpose | AMOUNT GRANTED | | | LIQUIDATION | | | TOTAL | UNLIQUIDATED | | | REMARKS | REQ. REPORT NO.: |
|-----------|--------------------|---|-----------------|------------|------------|-------------|------------|-----------|-----------|--------------|----------|----------|---|------------------|
| | | | DV No. | Date | Amount | Reference | Date | Amount | | Reference | Date | Amount | | |
| 134-19001 | JAMERO, JOEL B. | For payment of PER DIEM (4,500.00) of Engr. J. JAMERO to join the NORMIN-NRMC, Inc.-Tap & Drill Skills Olympics as Coach at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel,TravelOrder,Memorandum and other supporting papers. | DV#23-12-05-022 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-22 |
| 134-20020 | BACTONG, BLANDO C. | For payment of PER DIEM (4,500.00) of Mr. B. BACTONG to join the NORMIN-NRMC, Inc.-Tap & Drill Skills Olympics at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel,Travel Order,Memorandum and other supporting papers. | DV#23-12-05-023 | 12/04/2023 | 4,500.00 | | | | | | 4,500.00 | 4,500.00 | | |
| 134-29033 | CUERQUIS, EDZEL D. | For payment of PER DIEM (4,500.00) of Mr. E. CUERQUIS to join the NORMIN-NRMC, Inc.-Tap & Drill Skills Olympics at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel,Travel Order,Memorandum and other supporting papers. | DV#23-12-05-024 | 12/04/2023 | 4,500.00 | | | | | | 4,500.00 | 4,500.00 | | |
| 134-20011 | BACTONG, CHRISTIAN | For payment of PER DIEM (4,500.00) of Mr. C. BACTONG (Driver) to transport the participants of NORMIN -NRMC, Inc. Council's Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel,Travel Order,Memorandum and other supporting papers. | DV#23-12-05-025 | 12/04/2023 | 4,500.00 | JV#12-25-23 | 12/31/2023 | 4,500.00 | 4,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-21 |
| 134-27002 | REQUINO, JOSE | For payment of PER DIEM (4,500.00) & GAS ALLOWANCE (10,000.00) of Mr. J. REQUINO, Jr. (Driver) to transport the participants of NORMIN-NRMC, Inc. Council's Rio Carnival Competition at Valencia City, Bukidnon on December 6-7, 2023 per attached Itinerary of Travel,Travel Order,Memorandum and other supporting papers. | DV#23-12-05-026 | 12/04/2023 | 14,800.00 | JV#12-25-23 | 12/31/2023 | 7,853.00 | 14,500.00 | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-20 |
| | | | | | | OR#4360962 | 12/12/2023 | 6,647.00 | | | | | | |
| | | Sub Total | | | 85,500.00 | | | 70,853.00 | 6,647.00 | 77,500.00 | | 9,000.00 | - | 9,000.00 |
| | | TOTAL | | | 109,500.00 | | | 70,853.00 | 30,047.00 | 100,900.00 | | 9,000.00 | - | 9,000.00 |

| Sl. No. | Officer /Employee | Purpose | DV No. | Date | AMOUNT GRANTED | | LIQUIDATION | | | TOTAL | UNLIQUIDATED | | | REMARKS | MO. REPORT NO.: | | |
|----------------|---------------------|--|-----------------|------------|----------------|--|-------------|------------|-----------|-----------|--------------|-------------|------------|----------------------------|-----------------|-----------------------------|-------------|
| | | | | | Amount | | Reference | Date | Amount | | Reference | Date | Amount | | | TOTAL | |
| 137-000 | | ADVANCES FOR PAYROLL | | | | | | JV | DR | | | CR | | | | | |
| PREVIOUS MONTH | | | | | | | | | | | | | | | | | |
| 137-31002 | VASALLO, MA. EVELYN | FOR PAYMENT OF SALARY OF (8) COWD JOB ORDER EMPLOYEE W/O ATM FROM NOVEMBER 13-24,2023 PER ATTACHED BUS NO. 23-11-05-05,06,09-502 AND WORKING PAPERS. | DV#23-11-05-196 | 11/30/2023 | 61,306.38 | | JV#12-25-23 | 12/31/2023 | 61,306.38 | 61,306.38 | | | | Liquidated on Dec. 4, 2023 | 18-29-12-02 | | |
| Sub Total | | | | | 61,306.38 | | | | 61,306.38 | | | | | | | | |
| CURRENT MONTH | | | | | | | | | | | | | | | | | |
| 137-31002 | VASALLO, MA. EVELYN | FOR PAYMENT OF SALARY OF (5) COWD JOB ORDER EMPLOYEE W/O ATM FROM NOVEMBER 28 - DECEMBER 11, 2023 PER ATTACHED BUS NO. 23-12-05-05,06-525 AND WORKING PAPERS. | DV#23-12-05-100 | 12/15/2023 | 22,636.94 | | | | | | | JV#12-25-23 | 12/31/2023 | 22,636.94 | 22,636.94 | Liquidated on Dec. 18, 2023 | 18-29-12-06 |
| | | FOR PAYMENT OF YEAR-END BONUS, CASH GIFT 2023 & TAX REFUND OF MR. V. IBAYA & R. DAYA (SEPARATED/RETIRED EMPLOYEE) PER ATTACHED BUS #23-12-05-05,07-0531 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-107 | 12/15/2023 | 113,098.98 | | | | | | | | | 113,098.98 | 113,098.98 | | |
| Sub Total | | | | | 135,735.92 | | | | 0.00 | 0.00 | 0.00 | | | 135,735.92 | - | 135,735.92 | |
| TOTAL | | | | | 197,042.30 | | | | 61,306.38 | 0.00 | 61,306.38 | | | 135,735.92 | - | 135,735.92 | |

| SL No. | Officer /Employee | Purpose | DV No. | Date | AMOUNT GRANTED | | | LIQUIDATION | | | TOTAL | UNLIQUIDATED | | | REMARKS | UO, REPORT NO.: | | | |
|--|---------------------|---|-----------------|------------|----------------|-------------|------------|-------------|-----------|-----------|-------|--------------|-----------|-------------|------------|-----------------|------------|---|-------------|
| | | | | | Amount | Reference | Date | Amount | Reference | Date | | Amount | Reference | Date | | | Amount | TOTAL | |
| | | | | | JV | GR | | | | | | JV | GR | | | | | | |
| 139-000 ADVANCES FOR OPERATING EXPENSE | | | | | | | | | | | | | | | | | | | |
| PREVIOUS MONTH | | | | | | | | | | | | | | | | | | | |
| 139-31002 | VASALLO, MA. EVELYN | For payment of Cash Bond for the application to excavate portion of the Asphalt and Concrete Pavement (approximately one-third of a concrete block) (96,616.38) & SUPERVISION FEE (1,449.25) for Proposed installation of 100mmØ Distribution Line w/50mmØ MSO along Iponan Highway (Near City Mall Iponan), CDOC per attached IOM ENGG-597,600, 5-2023, BUS No. 23-10-07-0336, 0330, Excavation/Digging Permit, Program of Works, Detailed Unit Price Analysis (DUPA) and other supporting papers. | DV#23-11-05-033 | 11/09/2023 | 98,065.63 | | | | | | | | | JV#12-25-23 | 12/31/2023 | 98,065.63 | 98,065.63 | Liquidated on Dec. 21, 2023 per JV#12-25-23 | LR-23-12-18 |
| | | CASH ADVANCE FOR THE GROCERIES OF THE OFFICE OF THE ASSISTANT GENERAL MANAGER-INTENDED FOR VARIOUS MEETINGS TO BE HELD IN THE OFFICE PER ATTACHED IOM OAGM-TECH 085, 5-2023, BUS NO. 23-11-01-267 AND OTHER SUPPORTING PAPERS. | DV#23-11-05-149 | 11/23/2023 | 5,000.00 | JV#12-25-23 | 12/31/2023 | 4,993.95 | 5,000.00 | | | | | | | | | Liquidated on Dec. 1, 2023 per JV#12-25-23 | LR-23-12-01 |
| | | (C.O.D.) PAYMENT OF 30PCS MARKER, WHITE BOARD (BLACK) FOR NRW OFFICE SUPPLIES PER ATTACHED PO #23-11-04-0716, PR #23-09-09-054, BUS, ABSTRACT, AGENCY PROCUREMENT REQUEST AND OTHER SUPPORTING PAPERS. | DV#23-11-05-159 | 11/28/2023 | 312.00 | | | | | | | | | | | 312.00 | 312.00 | December Liquidation | |
| | | CASH ADVANCE TO DEFRAY EXPENSES FOR 4TH QUARTER DEPT. MEETING OF ADMINISTRATIVE SERVICES DEPT. ON DECEMBER 1, 2023 PER ATTACHED IOM IOM ADM #11-921, 5-2023, BUS NO. 23-11-04-983 AND OTHER SUPPORTING PAPERS. | DV#23-11-05-172 | 11/28/2023 | 45,000.00 | JV#12-25-23 | 12/31/2023 | 45,000.00 | 45,000.00 | | | | | | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-07 |
| | | CASH ADVANCE TO DEFRAY EXPENSES (CHOREOGRAPHER'S FEE, COSTUME, SNACKS FOR PRACTICES & OTHERS) FOR COWD'S PARTICIPATION IN THE RIO CARNIVAL DANCE COMPETITION DURING NORMIN FORUM 2023 ON DECEMBER 6-7, 2023 AT VALENCIA CITY, BUKIDNON PER ATTACHED IOMADM#11-923, 5-2023, BUS #23-11-04-979 AND OTHER SUPPORTING PAPERS. | DV#23-11-05-176 | 11/29/2023 | 25,000.00 | JV#12-25-23 | 12/31/2023 | 25,000.00 | 25,000.00 | | | | | | | | | Liquidated on Dec. 11, 2023 per JV#12-25-23 | LR-23-12-19 |
| Sub Total | | | | | 173,377.63 | | | 74,993.95 | 6.05 | 75,000.00 | | | | | | 98,377.63 | 0.00 | 98,377.63 | |
| CURRENT MONTH | | | | | | | | | | | | | | | | | | | |
| 139-31002 | VASALLO, MA. EVELYN | (C.O.D.) PAYMENT OF 1 PACK MANILA PAPER FOR ADMINISTRATIVE DEPT. USE PER ATTACHED PO#23-11-04-0715, PR #23-08-04-125, BUS, ABSTRACT, QUOTATIONS AND OTHER SUPPORTING PAPERS. | DV#23-12-05-001 | 12/01/2023 | 173.60 | | | | | | | | | | | 173.60 | 173.60 | | |
| | | CASH ADVANCE TO DEFRAY EXPENSES (PROGRAM, HALL & VENUE, PRIZES, FOOD, DOOR PRIZES & EMCEE) FOR THE 2023 COWD CHRISTMAS PARTY ON DECEMBER 13, 2023 PER ATTACHED IOM OAGM-AFC-036, 5-2022, BUS #23-11-04-0995 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-002 | 12/01/2023 | 305,000.00 | | | | | | | | | | | 305,000.00 | 305,000.00 | The Activity will start on Dec, 15, 2023 | |
| | | CASH ADVANCE TO DEFRAY MEAL EXPENSES TO BE INCURRED FOR YEAR-END MEETING (BOD & MNGT.) & COWD BOARD MEETING WITH MANAGEMENT ON DECEMBER 11, 2023 PER ATTACHED IOM OGM/ETAG NO. 01-048, 5-2023 AND BUS NO. 23-12-01-277. | DV#23-12-05-042 | 12/05/2023 | 20,000.00 | JV#12-25-23 | 12/31/2023 | 15,898.44 | 20,000.00 | | | | | | | | | Liquidated on Dec. 12, 2023 per JV#12-25-23 | LR-23-12-05 |
| | | | | | | OR#4360972 | 12/12/2023 | 3,255.00 | | | | | | | | | | | |
| | | | | | | OR#4360970 | 12/12/2023 | 747.54 | | | | | | | | | | | |
| | | | | | | OR#4360971 | 12/12/2023 | 299.02 | | | | | | | | | | | |
| | | CASH ADVANCE FOR THE MEALS OF THE BIDS AND AWARDS COMMITTEE (BAC) & TECHNICAL WORKING GROUP (TWG) FOR SCHEDULED BAC & TWG & POST EVALUATION MEETINGS FOR THE COWD PURCHASE REQUESTS (PR) THAT WILL UNDERGO SMALL VALUE & PUBLIC BIDDING MODE OF PROCUREMENT PROCESS FOR THE MONTH OF DECEMBER 2023 PER ATTACHED BAC MEMORANDUM NO. 063; 5-2023, BUS #23-12-01-275 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-048 | 12/05/2023 | 7,500.00 | | | | | | | | | | | 7,500.00 | 7,500.00 | | |

| SL No. | Officer /Employee | Purpose | AMOUNT GRANTED | | | LIQUIDATION | | | TOTAL | UNLIQUIDATED | | | TOTAL | REMARKS | LIQ. REPORT NO.: | |
|--------|-------------------|---|-----------------|------------|-------------------|-------------|------|--------|-------|--------------|------------|-------------------|------------------|--|------------------|--|
| | | | DV No. | Date | Amount | Reference | Date | Amount | | Reference | Date | Amount | | | | |
| | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR 4TH QUARTER DEPT. MEETING & YEAR -END REVIEW OF 2023 ACCOMPLISHMENTS OF MANAGEMENT SERVICES DEPT. ON DECEMBER 15, 2023 PER ATTACHED IOM MSD 12-795, S-2023,BUS #23-12-03-117 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-061 | 12/07/2023 | 10,000.00 | | | | | JV#12-25-23 | 12/31/2023 | 9,848.00 | 10,000.00 | Liquidated on Dec. 18, 2023 per JV#12-25-23 | LR-23-12-16 | |
| | | | | | | | | | | OR#4361132 | 12/18/2023 | 152.00 | | | | |
| | | For payment of Cash Bond for the application to excavate portion of the Asphalt Pavement (approximately one-third of a concrete block) (41,126.90) & SUPERVISION FEE (1,233.81) for Leakage Repair along Patag,fronting PNP RTC 10 (Carmen-Patag Road Section),CDOC per attached IOM ENGG-615,620, S-2023,BUS No.23-10-09-0262,0261,Excavation/Digging Permit,Program of Works,Detailed Unit Price Analysis (DUPA) and other supporting papers. | DV#23-12-05-071 | 12/11/2023 | 42,360.71 | | | | | | | 42,360.71 | 42,360.71 | | | |
| | | For payment of Cash Bond for the application to excavate portion of the Asphalt Pavement (approximately one-third of a concrete block) (35,085.95) & SUPERVISION FEE (1,052.58) for the Leakage Repair along Bulua, fronting Handyman Hardware (Bulua City-CDOC-Iligan City Road Section),CDOC per attached IOM ENGG-614,619, S-2023,BUS No. 23-10-09-0264,0263,Excavation/Digging Permit,Program of Works,Detailed Unit Price Analysis (DUPA) and other supporting papers. | DV#23-12-05-072 | 12/11/2023 | 36,138.53 | | | | | | | 36,138.53 | 36,138.53 | | | |
| | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR THE CHRISTMAS OUTREACH PROJECTON DECEMBER 13, 2023 AT BESIGAN ELEMENTARY SCHOOL FOR THEIR "JINGLE ALL THE WAY.SPREADING JOY THROUGH CHRISTMAS GIFTS" PER ATTACHED IOM MSD-PR 12-797, S-2023,BUS#23-12-01-282 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-075 | 12/12/2023 | 14,000.00 | | | | | JV#12-25-23 | 12/31/2023 | 12,964.00 | 14,000.00 | Liquidated on Dec. 19, 2023 per JV#12-25-23 | LR-23-12-08 | |
| | | | | | | | | | | OR#4361182 | 12/19/2023 | 1,036.00 | | | | |
| | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR 4TH QUARTER DEPT. MEETING OF OUR (4) DIVISIONS OF THE FINANCE DEPARTMENT SCHEDULED ON: DECEMBER 14, 2023-CASH MANAGEMENT DIVISION; DECEMBER 15, 2023-ACCTG & BUDGET DIVISION; & DECEMBER 16, 2023-PROPERTY SUPPLIES & MANAGEMENT DIVISION PER ATTACHED IOM FIN 12-544, S-2023,BUS #23-12-05-520 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-081 | 12/12/2023 | 8,700.00 | | | | | | | 8,700.00 | 8,700.00 | The Activity will start on Dec. 14, 15, & 16, 2023 | | |
| | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR YEAR-END MEETING OF OGM WITH MANAGEMENT SERVICES DEPT. FOR REVIEW OF 2023 ACCOMPLISHMENTS AND CHRISTMAS FELLOWSHIP ON DECEMBER 15, 2023 PER ATTACHED IOM OGM/ETAG 12-049, S-2023,BUS #23-12-01-283 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-082 | 12/12/2023 | 6,000.00 | | | | | JV#12-25-23 | 12/31/2023 | 6,000.00 | 6,000.00 | Liquidated on Dec. 18, 2023 per JV#12-25-23 | LR-23-12-17 | |
| | | CASH ADVANCE FOR THE EXPENSES TO BE INCURRED FOR YEAR-END MEETING OF COMMERCIALDEPT. ON DECEMBER 19, 2023 PER ATTACHED IOM COM 12-004, S-2023,BUS #23-12-06-185 AND OTHER SUPPORTING PAPERS. | DV#23-12-05-083 | 12/12/2023 | 56,000.00 | | | | | JV#12-25-23 | 12/31/2023 | 53,260.00 | 56,000.00 | Liquidated on Dec. 20, 2023 per JV#12-25-23 | LR-23-12-23 | |
| | | | | | | | | | | OR#4361231 | 12/20/2023 | 2,740.00 | | | | |
| | | Sub Total | | | 505,872.84 | | | | | | | 15,898.44 | 4,301.56 | 20,000.00 | | |
| | | TOTAL | | | 529,250.47 | | | | | | | 90,692.39 | 4,307.61 | 95,000.00 | | |
| | | GRAND TOTAL | | | 986,192.77 | | | | | | | 222,861.77 | 34,354.61 | 257,206.38 | | |

RECON: AMOUNT GRANTED 986,192.77
LIQUIDATED & RETURNED (257,206.38)
UNLIQUIDATED (728,986.39)
MISCL. REVENUE 0.00

Prepared By: 
IAN PAUL B. MATALLUM, MGM
Sr. Accounting Processor B

Checked by: 
CHERIEL C. CARARIDA, CPA
OIC-Manager, Accounting Division

Noted by:
VANESSA A. CHIU, CPA, MBA
Acting Manager, Finance Department