



CAGAYAN DE ORO CITY WATER DISTRICT
 ENGINEERING DEPARTMENT
 Environment & Water Resources Division

STEP DRAWDOWN TEST

PW NO. : _____ DATE : _____
 LOCATON : _____ TIME STARTED : _____
 CASING DIAMETER : _____ PUMP SETTING : _____
 STATIC WATER LEVEL : _____ ORIFICE : _____

TIME (min)	STEP 1			STEP 2			STEP 3			STEP 4			STEP 5		
	PWL (m)	HT (in)	Q (lps)	PWL (m)	HT (in)	Q (lps)	PWL (m)	HT (in)	Q (lps)	PWL (m)	HT (in)	Q (lps)	PWL (m)	HT (in)	Q (lps)
0.0															
0.5															
1.0															
1.5															
2.0															
2.5															
3.0															
3.5															
4.0															
4.5															
5.0															
6.0															
7.0															
8.0															
9.0															
10.0															
12.0															
14.0															
16.0															
18.0															
20.0															
25.0															
30.0															
35.0															
40.0															
45.0															
50.0															
55.0															
60.0															

Conducted by: _____

 COWD Staff

Noted by: _____

 Division Manager, E & WR



CAGAYAN DE ORO CITY WATER DISTRICT

Corrales Avenue, Cagayan de Oro City

Engineering Department

IMPLEMENTATION ORDER

No. _____
Date _____

TO :
Manager, Construction Division

FROM :
Manager, Engineering Dept.

Enclosed is Work Order No. _____ dated _____ for your implementation.

Description of Project : _____

Location : _____

Estimated Project Cost: _____

Attached are the Bill of Materials/ Cost Estimates and Sketch Plan for your reference.

(Name of Manager)

Noted by :

(Name of AGM)

AGM for Technical Services

CC.

Finance

Audit

Property/ Construction Division (3)

BAC

File



CAGAYAN DE ORO CITY WATER DISTRICT

Corrales Avenue, Cagayan de Oro City

CONTRACTOR PERFORMANCE EVALUATION

PROJECT DETAILS			
Company Name:			
Company Address:			
Project Title:			
Project Location:			
Project Contract Cost:			
Date Started:		Date Completed:	
Phone Number:		Fax Number :	
EVALUATION			
PARTICULARS	CRITERIA	SCORE	
QUALITY (50%)			
1 Material used 2 Workmanship 3 Manpower 4 Equipment used 5 Safety and security	1 Conforms with specification 2 No back job - according to plans 3 Adequacy and skill 4 In good condition 5 Complete and proper use of PPE and signage		
TIMELINESS (40%)			
1 Completion	On schedule based on Gantt Chart		
SERVICES (10%)			
1 Communication	Quick response		
Passing Score is 70%		TOTAL SCORE	<input type="checkbox"/> PASSED <input type="checkbox"/> FAILED
REMARKS / COMMENTS:			
Evaluated by:	Reviewed by:	Recommending Approval:	APPROVED:
Date:	<i>Manager, Eng'g Dept.</i> Date:	<i>AGM for Tech. Services</i> Date:	<i>General Manager</i> Date:



CAGAYAN DE ORO CITY WATER DISTRICT
Cagayan de Oro City
ENGINEERING DEPARTMENT

MONTHLY ACCOMPLISHMENT - SERVICE CONNECTION REPORT

For the period of _____ (Updated _____)

M *O* *N* *T* *H*	METER STUB - OUT												TRANSFER OF TAPPING						NEW SERVICE CONNECTION					
	PRIVATE						PUBLIC																	
	THIS MONTH			COMMULATIVE BALANCE			THIS MONTH			COMMULATIVE BALANCE			THIS MONTH			COMMULATIVE BALANCE			THIS MONTH			COMMULATIVE BALANCE		
	Received	Inst'd	Un-installed	Inst'd	Un-installed	Balance	Received	Inst'd	Un-installed	Inst'd	Un-installed	Balance	Received	Inst'd	Un-installed	Inst'd	Un-installed	Balance	Received	Inst'd	Un-installed	Inst'd	Un-installed	Balance
Jan.																								
Feb.																								
Mar.																								
April																								
May																								
June																								
July																								
Aug.																								
Sept.																								
Oct.																								
Nov.																								
Dec.																								
TOTAL																								

Prepared by:

Checked by:

Noted by:

Principal Engineer D

Division Manager, Construction

Manager, Engineering Dept.