

ENGINEERING DEPARTMENT
Environment & Water Resources Division

STEP DRAWDOWN TEST

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		STEP 1			STEP 2			STEP 3			STEP 4			STEP 5		İ
TIME	PWL	нт	Q	PWL	НТ	Q	PWL	НТ	Q	PWL	НТ	Q	PWL	нт	Q	1
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Conduc	cted by:											Noted by	τ.			

Division Manager, E & WR

COWD Staff



ENGINEERING DEPARTMENT
Environment & Water Resources Division

CONSTANT DISCHARGE TEST

PW NO. LOCATON CASING DI STATIC WA		: : : : :				• • •	DATE TIME ORIFICE PUMP S	:		to to	
TIME	PWL	HT	Q	TIME	PWL	НТ	Q	TIME	PWL	нт	Q
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PWL at end	d of Test :			meters							
Conducted						Noted by:					
	COWD Staff			=					Divisio	on Manager, E	& WR

FM-ENG-02 00 xx-xx-xxxx



ENGINEERING DEPARTMENT
Environment & Water Resources Division

RECOVERY TEST

			DATE :	t	.0
LOCATON :			TIME :	t	0
TIME	SWL	TIME	SWL	TIME	SWL
(min)	(m)	(min)	(m)	(min)	(m)
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Conducted by:				Noted by:	
				-	
COWE) Staff			Division Mai	nager, E & WR



Corrales Avenue, Cagayan de Oro City ENGINEERING DEPARTMENT

WORK ORDER

		No. Date
Description of Work Location		
PROJECT CLASSIFICATION		WORK BREAKDOWN
Construction/Expansion of Major Waterworks Installation of machinery & equipment Major repairs or replacements General Improvements Retirement of fixed assets Others, please specify	t	Lgth.100x6mx6.02mm thk. uPVC Pip 50mmØx60mm Lm/roll of inch Main meter stub-out 100mmØ res. gate valve valve box cover residential fire hydrant head
Sketch of work to be done: Please refer to the attached sketch plan.	PARTICU	JLARS AMOUNT
Funding:		
Project Undertaken General Mana Administration Contractor Joint	ager's Action Approved Disapproved Deferred until	Reason for deferral:
Prepared by:		Recommending Approval:
Manager, Engineering Department		AGM for Technical Services
		Approved:
		General Manager

FM-ENG-04 00 xx-xx-xxxx



Corrales Avenue, Cagayan de Oro City Engineering Department

IMPLEMENTATION ORDER

		No.	
		Date	
TO :			
Manager, Construction Div	rision		
FROM:			
Manager, Engineering Dep	ot.		
manager, <u>Ingineering</u> I ep			
Enclosed is Work Order No	dated	for your i	mplementation.
Description of Project :			
Description of Project .			
Location :			
Estimated Project Cost:			
Attack and are the Dill of Materials / C	ant Fatimentan and (Okatah Dian familian nafanan	
Attached are the Bill of Materials/ C	ost Estimates and s	Sketch Plan for your referen	ice.
		(Nai	me of Manager)
Noted by :			
(Name of AGM)			
AGM for Technical Services			
CC.			
Finance			
Audit			
Property/ Construction Division (3)			
BAC			
File			



Engineering Department Construction Division

JOB ORDER

Job Order No.				Date Prepared	l:
A. ITEM / EQU Asset Desc Accountable Section & D	ription e Officer	DESCRIPTION:			
B. DESCRIPT	TON OF W	ORK :			
C. ESTIMATE	D COST :				
QTY.	UNIT		ITEM	UNIT COST	AMOUNT
		Regular Personne	el:		-
		Casual Personne	:		-
		Job Order Persor	nel:		-
		MATERIALS:			-
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TOTA	AL ESTIMA	ATED COST		F	0.00
D. REFERENC PETTY Ca Requisition	sh / EP / F	PR / SRS		Date :	
E. SCHEDULE					
Scheduled					
Scheduled					
Actual Con			stead by a	ADDDOV	TD.
Prepared	uby.	Chec	cked by :	APPROV	EU.
Drineine	I Engineer D		Division Manager, Construction	Manaa	er Engineering Doot
	l Engineer D		Division Manager, Construction	ivianag	er, Engineering Dept.
FM-ENG-06			00		XX-XX-

Original : Property Division Fifth Copy : Eng'g. Dept.

DISTRIBUTION OF COPIES Duplicate : Attach EP / PC / PR / SRS Sixth Copy : Const. Div.

File

Triplicate : Finance Fourth Copy : Audit



Corrales Avenue, Cagayan de Oro City

CONTRACTOR PERFORMANCE EVALUATION

		PROJEC	T DETAILS					
Company Name:								
Company Address:								
Project Title:								
Project Location:								
Project Contract Cost:								
Date Started:		Date Completed:						
Phone Number:				Fax Number :				
		EVAL	UATION					
PARTICULARS		CRITI	ERIA		SCORE			
QUALITY (50%)								
1 Material used		specific						
2 Workmanship		2 No ba accordi	ick job - ng to plans					
3 Manpower		3 Adeqı	uacy and skill					
4 Equipment used		4 In goo	od condition					
5 Safety and security			lete and prop PPE and signa					
TIMELINESS (40%)					<u> </u>			
1 Completion		On schedule	based on Ga					
SERVICES (10%)								
1 Communication		Quick respo	nse					
Passing Score is 70%				TOTAL	SCORE			
REMARKS / COMMENTS:						□ PASSED □ FAILED		
Evaluated by:	Reviewed by:		Recommen	ding Approval:	APPRO	OVED:		
Date:	<i>Manager, Er</i> Date:	ng'g Dept.	AGM for Date:	r Tech. Services Date:		General Manager		



CAGAYAN DE ORO CITY WATER DISTRICT Cagayan de Oro City ENGINEERING DEPARTMENT

MONTHLY ACCOMPLISHMENT - SERVICE CONNECTION REPORT

For the period of ______ (**Updated** _____)

													1											
M		METER STUB - OUT										TRANSFER OF TAPPING					NEW SERVICE CONNECTION							
O	PRIVATE PUBLIC																							
N *T*	THE MONTH		NTH	COMMULATIVE BALANCE			THIS MONTH			COMMULATIVE BALANCE		THIS MONTH		COMMULATIVE BALANCE		THIS MONTH			COMMULATIVE BALANCE					
H	Received	Inst'd	Un- installed	Inst'd	Un- installed	Balance	Received	Inst'd	Un- installed	Inst'd	Un- installed	Balance	Received	Inst'd	Un- installed	Inst'd	Un- installed	Balance	Received	Inst'd	Un- installed	Inst'd	Un- installed	Balance
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Mar.																								
April																								
May																								
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July																								
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Nov.																								
Dec.						_								_										
TOTAL																								

Prepared by: Checked by: Noted by:

Principal Engineer D

Division Manager, Construction

Manager, Engineering Dept.