



**BAC RESOLUTION NO. 057 (A), S-2023  
DECLARING HINEX JANITORIAL & ALLIED SERVICES AS THE  
SINGLE CALCULATED AND RESPONSIVE BID FOR  
PR NO. 23-07-04-0117**

**WHEREAS,** Cagayan de Oro City Water District invited prospective bidders to apply for eligibility and to bid for the specified project per specifications indicated in the Purchase Requisition:

ITEM	ABC (Php)	PURPOSE
1 LOT CONTRACT OF JANITORIAL SERVICES FOR CAGAYAN DE ORO CITY WATER DISTRICT	₱1,287,000.00	CONTRACT FOR COWD JANITORIAL SERVICES

**WHEREAS,** opening of bids was conducted on October 3, 2023 and two (2) bidders bought the bid documents and submitted the eligibility & technical documents and were found to be as:

BIDDER	REMARKS
1. METOS OFFSHORE, INC.	NON-COMPLYING & INELIGIBLE
2. HINEX JANITORIAL & ALLIED SERVICES	COMPLYING & ELIGIBLE

**WHEREAS,** the Eligibility and Technical documents submitted by Metos Offshore, Inc. was thoroughly reviewed by the Bids and Awards Committee (BAC) and was declared as noncomplying & ineligible to bid due to non-submission of the following:

- List of Agency’s Personnel to be assigned to the contract with the following attachments: (3 Males and 3 Females):
  - Complete Qualification and Experience Data (Bio-Data/CV);
  - Barangay Certification of Good Moral Character;
  - Police/NBI Clearance;
  - Medical Certificate;
  - Certification of Training in housekeeping especially in hazardous waste handling by a duly licensed agency; and
  - COVID-19 vaccination card.
- Certification stating that agency has a local office within Cagayan de Oro City;
- Certificate of Good Standing:
  - PhilHealth (Submit the Latest Certification of Remittances for the last 3 months with certified true copies of invoice of payments for the last 12 months); and
  - PAG-IBIG (Submit the Latest Certification of Remittances for the last 3 months with certified true copies of invoice of payments for the last 12 months) – submitted a printed email letter only.
- Performance Certificate from the previous Client other than COWD.

**WHEREAS,** after Metos Offshore, Inc. was declared as non-complying and ineligible to bid, its financial envelope remained sealed and unopened and also signed by the BAC members for safekeeping.

**WHEREAS,** the Eligibility and Technical documents submitted by Hinex Janitorial & Allied Services was thoroughly reviewed by the BAC and was declared as Complying & Eligible to bid.

**WHEREAS,** having Hinex Janitorial & Allied Services as complying and eligible to bid, the BAC has continued with the opening of its financial proposals which was pre-audited by COWD’s Internal Auditor;

BIDDERS	BID PRICE
HINEX JANITORIAL & ALLIED SERVICES	<b>₱ 1,115,381.52</b> (BID IS RESPONSIVE) (SCB)



**WHEREAS**, the BAC has declared Hinex Janitorial & Allied Services as the Single Calculated Bid and deemed it necessary to seek the assistance of the Technical Working Group (TWG) in the post evaluation of its bid documents;

**WHEREAS**, on October 4, 2023, a notice for post-evaluation was forwarded to Hinex Janitorial & Allied Services, requiring to submit the following additional requirements filed and paid through the BIR Electronic Filing and Payment System (eFPS) in three (3) clear copies within five (5) calendar days for post-qualification:

1. Latest Annual Income Tax Returns; and
2. Business Tax Returns (six [6] months prior to the opening of bids [VAT or Percentage Tax]).

**WHEREAS**, on October 6, 2023, the BAC Secretariat has received the aforementioned additional requirements from Hinex Janitorial & Allied Services which was endorsed to TWG for post-evaluation per Resolution No. 057, dated October 9, 2023;

**WHEREAS**, on October 18, 2023, the BAC has received the evaluation result of Hinex Janitorial & Allied Services, disclosing that it has met the technical specifications set by COWD, hence the proposal is responsive, per Technical Evaluation Sheet no. 2023-046, dated October 18, 2023;

**WHEREAS**, further re-evaluation of the bid proposals submitted was conducted on October 19, 2023, and the Bids and Awards Committee has severally moved and severally seconded to declare Hinex Janitorial & Allied Services as the bidder with the Single Calculated and Responsive Bid;

**NOW, THEREFORE**, WE, the members of the Bids and Awards Committee, hereby RESOLVE, as it hereby RESOLVED:

- a) To declare Hinex Janitorial & Allied Services as the Single Calculated and Responsive Bid for PR No. 23-07-04-0117, 1 Lot Contract of Janitorial Services for Cagayan de Oro City Water District per specifications in the amount of ₱1,115,381.52 only; and
- b) To recommend for approval to the General Manager of the Cagayan de Oro City Water District the foregoing findings.

**RESOLVED**, at the 2<sup>nd</sup> Floor, Board Room, COWD Administration Building, Corrales Avenue, Cagayan de Oro City on the 19<sup>th</sup> day of October 2023.


  
**SULDIE D. LARANJO**  
Vice-Chairperson

  
**LADELE A. SAGRADO**  
Member

  
**ALEX AGUSTUS S. ABANGAN**  
Member

  
**JOSE JISELO P. ABRAGAN**  
Member

  
**EDNA S. NAJEA**  
BAC Chairperson

  
**ANTONIO B. YOUNG**  
General Manager

Approved on \_\_\_\_\_







Cagayan de Oro City Water District  
Corrales Avenue, Cagayan de Oro City

ABSTRACT OF PROPOSALS FOR SUPPLIES AND MATERIALS  
Under PR No. 23-07-04-0117 (dtd. JULY 31, 2023)  
Opened on October 03, 2023

ABSTRACT NO. 2023-052 (A)

ARTICLES	ABC (Php)	SUPPLIERS' QUOTED PRICES	
		HINEX JANITORIAL & ALLIED SERVICES	METOS OFFSHORE, INC.
1 LOT CONTRACT OF JANITORIAL SERVICES FOR CAGAYAN DE ORO CITY WATER DISTRICT	₱1,287,000.00	₱1,115,381.52  (BID IS RESPONSIVE)  (SCB)	NON-COMPLYING & INELIGIBLE

PURPOSE: CONTRACT FOR COWD JANITORIAL SERVICES

WE HEREBY CERTIFY THAT WE HAVE OPENED THESE PROPOSALS FOR THE ABOVE LISTED MATERIALS, THE ABSTRACT OF WHICH APPEARS ABOVE AT THE TIME AND DATE INDICATED. WE FURTHER CERTIFY TO THE FOREGOING ABSTRACT, THE LOWEST PRICES ARE INDICATED BY US ON THE PROPOSALS.

THE BIDS AND AWARDS COMMITTEE RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS AND/OR ACCEPT SUCH PROPOSAL AS IT MAY CONSIDER AS MOST ADVANTAGEOUS TO THE CAGAYAN DE ORO CITY WATER DISTRICT.

Certified correct:

JOSEPH A. MAGRIÑA  
Head, BAC Secretariat

LADELE A. SAGRADO  
Member

Recommending for Award: HINEX JANITORIAL & ALLIED SERVICES  
per BAC Resolution No. 057 (A), S-2023

ALEX AUGUSTUS S. ABANGAN  
Member

JOSE JISELO P. ABRAGAN  
Member

SULDIED S. LAPANIO  
Vice Chairman

EDNA S. NAVEAL  
BAC Chairperson

APPROVED FOR AWARD TO THE LOWEST BIDDER INDICATED SUBJECT TO EXISTING REQUIREMENTS OF LAW AND COWD RULES AND REGULATIONS.

ANTONIO B. YOUNG  
General Manager